

MINUTES
Board of Trustees
Edwardsville Public Library

Date: August 29, 2012
Time: 7:00 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Pete Fornof
Emily Gates
Kim Harrison
Robert LaRose
JoAnn Nabe
Francie Powell
Sharon Whittaker
Gloria Zupanci

A. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by Pete Fornof, seconded by JoAnn Nabe to approve the minutes of the Wednesday, July 25th Board meeting.

Motion carried.

C. Communications:

Deanne received a message from two library patrons who receive help from Evan Evans frequently. They said he is always most helpful and patient, and helps them out tremendously.

D. Committee Reports:

1) *Personnel*

Emily Barnes and Karen Klaus have both begun working in the Youth Department as well as the Adult Services Department. We will have a staff recognition for Ike Day (10 years), Pam Osley, Lisa Engelke and Zach Henderson (all 5 years) in early October.

2) *Building*

Deanne met with Tim Harr, Director of Public Works, who informed her that the parking lot project is in progress.

Two dead bushes in the front of the building will be removed soon. The back slope needs to be cleaned. Deanne inquired but has not received an answer from Bob Pfeiffer as to who is responsible for replacing the bushes removed during the monument cleaning.

The Madison County re-dedication of the statue in the City Park will take place on Saturday, September 15th at 3:00 p.m.

The Library will begin the process of going out for bid for bathroom renovation in mid September.

Two new drinking fountains have been installed in the Library by Edwardsville Plumbing and Heating.

3) *Finance*

Motion by Emily Gates, seconded by JoAnn Nabe to approve the prepaid bills in the amount of \$92,643.57.

Roll call:

Denué – yes

Fornof – yes

Gates – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

Motion by Emily Gates, seconded by Kim Harrison to approve the bills to the City Clerk in the amount of \$26,559.69.

Roll call:

Denué – yes

Fornof – yes

Gates – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

E. Elf Report:

Sharon reported that the next Elf meeting will be Wednesday, September 5th.

Deanne reported that a Carnegie volunteer Thank You event is being planned for late October with a luau theme.

F. Illinois Heartland Library System Report:

None.

G. Librarian-Director's Report:

Deanne reported that the Library has received a bequest from the estate of Eugene Herscher of \$25,000.00. The funds are to be used for non-fiction books and to be dedicated to the Patricia Kreger Herscher and Eugene Herscher fund. Pete Fornof suggested and the Board agreed that a press release be issued when the bequest is officially received.

The Board discussed Glen Carbon Centennial Library's investigating of district library options.

The Fall newsletter has been sent to the printer and should arrive at households shortly.

We have contracted with Williams Office Supply to lease a networked staff photocopy machine at a cost of a little over \$100.00 per month.

We plan to purchase a new microfilm printer/reader and computer at a cost of \$10,000.00. It is the same model that is used at the Madsion County Historical Library.

A number of failed hard drives on both patron and staff computers have been replaced this summer.

H. Unfinished Business:

None

I. New Business:

Deanne reviewed the FY 2013 Per Capita Grant with the Board.

Motion to certify that the Board of Trustees and the Library Administration reviewed Chapter 9, Programming, of the Illinois public library standards for the FY 2013 Illinois Public Library Per Capita Grant on Wednesday August 29th 2012.

Motion passed

Motion to certify that the Board of Trustees and the Library Administration reviewed the information on supplemental tax funding for Illinois public libraries as required by the FY 2013 Illinois Public Library Per Capita Grant on Wednesday August 29th 2012.

Motion passed

Motion to approve the FY 2012-2013 Illinois Public Library Per Capita Grant as submitted.

Motion passed.

J. Adjournment:

The meeting was adjourned by President LaRose at 8:52 p.m.