

MINUTES
Board of Trustees
Edwardsville Public Library

Date: April 30, 2008
Time: 7:00 p.m.
Place: Meeting Room

A. Call to order and roll call of members:

President Robert LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Emily Gates
Kim Harrison
Robert LaRose
JoAnn Nabe
Sharon Whittaker
Gloria Zupanci

Absent:

Arnold Franke

Arrived After Roll Call:

Tonya McDade

B. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Reference Services Librarian Judy Thompson, Technology Manager Kevin Becker.

C. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Sharon Whittaker to approve minutes of the Wednesday, March 26, 2008 Board meeting.

Motion carried.

D. Communications:

Deanne reported on a phone call from a patron complimenting the help she received from Judy Thompson.

Deanne read an e-mail from a patron expressing interest in purchasing one of our black library tables if we decide to sell them at some point.

Deanne has received the newly revised Gatenet Memorandum of Understanding and Bylaws, which needs to be signed by Bob LaRose.

E. Committee Reports:

1) Building

Deanne joined Fred Schlipf and his students on a field trip touring several library buildings. She brought back many photos showing how libraries use their space and highlighting interesting features in these buildings. The photos were projected on a screen throughout the Board meeting.

Dannix Painters has not been able to start work on the outside of the building due to the weather.

We received a bid from Country Rose Landscaping for \$1,695.00 to pave the areas between the light standards on the walkway leading up to the Library.

Motion by Kim Harrison, seconded by Emily Gates to accept the bid of \$1,695.00 from County Rose Landscaping and hire them to pave the areas between the light standards.

Roll Call:

Denué – yes

Gates – yes

Harrison – yes

McDade – yes

Nabe – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

The State of Illinois conducted a building inspection this year. We need to install a telephone in the elevator, install a door closer on the shaft door, and install a plug in the shaft drain. We also need to replace the backflow system, which will cost \$5,800.00. These improvements reflect changes in Illinois codes, and they must be done within the next year.

Deanne met with representatives from the Esic YMCA and First Clover Leaf Bank on Rte. 157 to discuss the bookdrops they have offered to house on their property. The bookdrops have been ordered, and they will be delivered in a couple of weeks. The bookdrop at the Esic YMCA is a walk-up located near their front door. The bookdrop at First Clover Leaf is a drive-up.

2) *Personnel*

Deanne reported that all adult circulation staff and professional staff evaluations have been completed. Barb Driesner will meet with Youth Services' staff when she returns from vacation.

April Hosto has been accepted into the University of Illinois Graduate School of Library and Information Science. She has applied for an Illinois Secretary of State grant that provides funds for candidates in graduate library science programs.

The Library's part-time computer technician was dismissed, and Deanne and Kevin Becker are interviewing applicants to fill the position.

Deanne has completed her self-evaluation. Tonya McDade will contact members of the Personnel Committee to schedule a meeting to discuss Deanne's evaluation.

3) *Elf Liason*

Sharon Whittaker reported approximately 15 people attended the craft recycling program led by ELF member Pat Hughes.

The Mystery Mavens will be at the Library on Saturday, May 3rd.

Edwardsville Library Friends are invited to a Gateway Grizzlies' game on Sunday, June 1, 2008.

4) *Ad Hoc Committee*

a. Long Range Planning

Fred Schlipf has been ill, so his building program report will now be ready in May. Deanne presented a list of dates that he is available to visit Edwardsville. The Board asked Deanne to schedule his visit for May 21-22, if possible.

F. Lewis & Clark Report:

JoAnn Nabe reported that the Lewis & Clark Library System Board approved the System's Plan of Service. The Board heard the first reading of the budget. The rising cost of gas is a big issue for the System, and they are considering the possibility of cutting Saturday deliveries. The System Board also heard the per capita grant guidelines for the next three years.

Kevin Becker introduced and showed the Our Library, Our Choice video that is now available on You Tube. The video shows interviews with seven librarians from the Lewis & Clark Library System, including Deanne Holshouser, discussing filtering. They advocate that a decision about filtering library computers should be a local decision, not one mandated by state law. Copies of this DVD were distributed to Illinois legislators on ILA Lobbying Day.

G. Librarian-Director Report:

We were awarded a \$2,000.00 SIUE Meridian Society grant for a Democracy for Kids' workshop to be presented by Dr. Caroline Pryor from SIUE in June. Parents, grandparents, teachers, librarians and community members will learn how books portray stories of democracy. Dr. Pryor will identify ways to discuss our society's basic principles with children. Each participant will receive a free book and a bibliography.

We are preparing for our Summer Reading Program, Get in the Game. Again, this year, a library patron is donating \$1,500.00 for this program in memory of

her parents. We have scheduled some additional performers this summer, so we will be asking the ELF's for \$700.00 to cover the added costs.

Deanne asked Kevin to preview the Library's new web site. He highlighted some of the features, including historical and current photos of the Library which are now available online. There are online suggestion forms for patrons, and we will soon have an e-mail newsletter. The web site allows for more direct input from various staff members, so it can be kept more current.

Deanne submitted a library report to Mayor Niebur for his State of the City report. Deanne will attend the City Council meeting when the Mayor presents his report, and she will also attend the reception afterwards.

H. Finance Committee:

Motion by Kim Harrison, seconded by Gloria Zupanci to approve the bills prepaid by the City Clerk in the amount of \$70,036.69.

Roll call:

Denué – yes
Gates – yes
Harrison -- yes
McDade – yes
Nabe – yes
Whittaker – yes
Zupanci -- yes
LaRose – yes

Motion carried.

Motion by Kim Harrison, seconded by Gloria Zupanci to approve the bills to the City Clerk in the amount of \$40,006.11.

Roll call:

Denué – yes
Gates – yes
Harrison -- yes
McDade – yes
Nabe - yes
Whittaker – yes
Zupanci -- yes
LaRose – yes

Motion carried.

Deanne reported that we received our Per Capita Grant check.

Board members received a Budget Report and an Expenditures Report. Deanne pointed out that the Budget Report shows our actual revenue to date is higher than estimated due to our insurance reimbursement, grants, increased interest income, and increased replacement tax receipts. The Expenditures Report shows that we have spent less than anticipated primarily because

we have not spent all of the insurance reimbursement money yet due to space constraints for the collection.

Deanne confirmed that the Library pays the same rate as the City of Edwardsville for mileage reimbursement.

I. Unfinished Business

Deanne reported that the Traces Museum Buseum with the POW exhibit which was at the Library in April attracted a crowd of about 100 people.

J. New Business:

None.

K. Adjournment:

Kim Harrison made a motion to adjourn the meeting. Tonya McDade seconded the motion. The meeting was adjourned at 8:05 p.m.