

MINUTES

Date: February 26, 2008

Board of Trustees

Time: 7:00 p.m.

Edwardsville Public Library

Place: Conference Room

A. Call to order and roll call of members:

Vice President Kim Harrison called the meeting to order at 7:12 p.m.

Members present:

Gary Denué
Arnold Franke
Emily Gates
Kim Harrison
Tonya McDade
Sharon Whittaker

Absent:

Robert LaRose
JoAnn Nabe
Gloria Zupanci

B. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr.

C. Disposition of regular minutes:

Motion by Gary Denué, seconded by Arnold Franke to approve the minutes of the Wednesday, January 30th Board meeting.

Motion carried.

D. Communications:

Deanne received a letter from the Edwardsville Glen Carbon Chamber of Commerce thanking the Library for donating a gift basket for the 2008 annual meeting and dinner/auction.

There was a note in the suggestion box from a patron regarding a desire for a quiet library atmosphere.

Deanne reported that cards and a fruit basket are being sent to Bob LaRose to wish him a speedy recovery.

E. Committee Reports:

1) Building

Lizotte Sheet Metal repaired and reinforced the Kansas street book drop. Kane Mechanical performed annual maintenance on the furnace boilers and are replacing air filters.

Kehrer Brothers Construction inspected and repaired small leaks in the flat roof on the south end of the building.

Arnold Franke suggested we pave the area between the light standards to match the bike rack area. Deanne discussed developing a program that would involve having young patrons draw designs to etch on the pavers.

Captain Tom Dannenberg of the Edwardsville Fire Department performed an annual safety inspection of the building. To comply with safety regulations we are having Doors Service Inc. install 3 magnetic door closures and smoke detectors on the meeting room doors for \$2,138.48. We also moved a fire extinguisher to the wall outside the genealogy room, and will order another for the cataloging room. Our defibrillator unit has been mounted in a case outside the upstairs restrooms.

Deanne will ask about installing a bookdrop at the YMCA on Esic Drive. Emily Gates will inquire about the possibility of a bookdrop being located at Cloverleaf Bank on rt. 157.

2) Personnel

Kevin Becker and April Hosto will attend the Public Library Association Conference in Minneapolis in March.

Marcia Gregor has resigned her position as overdues clerk.

3) Elf Liaison

The Elfs will have a Board meeting on Wednesday, March 5th at 6:00 p.m. in the Conference room.

4) *Ad Hoc Committee*

a. *Long Range Planning*

None.

F. Lewis & Clark Report:

None.

G. Librarian-Director Report:

The Library has been dealing with a homeless or runaway young man. The Police report he is a ward of the state. On Monday, February 18th an ambulance was called to the Library to assist him.

Deanne reported that she has submitted a request for curbside delivery parking spaces to the City.

Susan reported that Sun Communications cannot supply cordless phone for the circulation desk. She continue to look for a supplier.

Fred Schlipf is scheduled to meet with staff members on Monday, March 10th.

Deanne discussed the focus of the Friday March 7th staff development day. Kim Harrison suggested that Deanne call the Intelligencer about writing an article highlighting the AED and CPR training the staff will receive from the Edwardsville Fire Department.

H. Finance Committee:

Motion by Tonya McDade, seconded by Arnold Franke to approve the bills prepaid by the City Clerk in the amount of \$48,778.82. .

Roll call:

Denué - yes

Franke - yes

Gates - yes

McDade - yes

Whittaker - yes

Harrison - yes

Motion carried.

Motion by Tonya McDade, seconded by Emily Gates to approve the bills to the City Clerk in the amount of \$25,642.82. .

Roll call:

Denué - yes

Franke - yes

Gates - yes

McDade - yes

Whittaker - yes

Harrison - yes

Motion carried.

Motion by Arnold Franke, seconded by Gary Denué to approve the November prepaid bills and the December bills to the City Clerk.

Roll call:

Denué - yes

Franke - yes

Gates - yes

McDade - yes

Whittaker - yes

Harrison - yes

Motion carried.

Motion by Emily Gates, seconded by Sharon Whittaker to approve the FY 2008-2009 budget with adjustments as indicated, in the amount of \$1,185,800.00.

Roll call:

Denué - yes

Franke - yes

Gates - yes

McDade - yes

Whittaker - yes

Harrison - yes

Motion carried.

I. Unfinished Business:

None.

J. New Business:

None.

K. Adjournment:

The meeting was adjourned at 8:15 p.m.