

MINUTES

Date: January 30, 2008

Board of Trustees

Time: 7:12 p.m.

Edwardsville Public Library

Place: Meeting Room

A. Call to order and roll call of members:

Vice President Kim Harrison called the meeting to order at 7:12 p.m.

Members present:

Gary Denué

Arnold Franke

Emily Gates

Kim Harrison

JoAnn Nabe

Sharon Whittaker

Gloria Zupanci

Absent:

Robert LaRose

Tonya McDade

B. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr. Steve Hartman of Creativille, Inc. was also present.

Steve Hartman began the meeting with a presentation of his proposal to develop the library's brand identity, website and newsletter.

C. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Emily Gates to approve the minutes, with corrections as stipulated, of the Wednesday, November 28th Board meeting.

Motion carried.

D. Communications:

Deanne received an email from a patron praising the telephone "on hold" recorded message, which is "A Briefer History of Time" by Stephen Hawking, read by Erik Davies.

Deanne read a thank you letter from the Franke and Haida families thanking the Board and staff for their condolences on the death of Lisa Franke-Haida.

A patron has suggested that the Library consider installing a book drop along Route 157.

The Red Cross reported that 22 productive units were collected during their Tuesday, January 8th blood drive.

Library patron Janet Warren wrote a note thanking the staff for their assistance and kindness in giving her reader's advisory help during her long recuperation period.

E. Committee Reports:

1) Building

Vallow completed installing the new carpeting in the large meeting room on Tuesday, January 29th.

Dannix Painting has been awarded the contract to clean, prime, and repaint the green coping and fascia on the exterior of the building for \$5,696.00.

Direct Floors will replace the tile on the front entrance stairs for \$743.58.

Deanne will ask Sun Communications if they can install a cordless phone system at the circulation desk.

2) Personnel

Jacob Del Rio has begun classes in Library Science at the University of Missouri at Columbia.

3) Elf Liaison

In appreciation of the Carnegie volunteers, a thank you tea was held on Sunday, January 13th at the Library in their honor. There were about 25 attendees. Tea, scones, and sandwiches were served, and a movie of Andrew Carnegie's life was shown for entertainment.

Bernece Johnson's travel program was successful, with about 23 people attending. The Mystery Maven's program has been rescheduled for the month of May. The February program with Bill Nunes has been canceled. The Elfs are funding the Library's "Warm Up with a Good Book" program which starts Monday, February 4th. They are providing \$300.00 to purchase items for the gift baskets given as prizes.

4) *Ad Hoc Committee*

a. *Long Range Planning*

None.

F. Lewis & Clark Report:

JoAnn Nabe reported that LCLS approved a change in their meeting room policy. The rooms can now be used by outside groups for meetings, such as video conferencing, which will provide revenue for LCLS. The upstairs office areas have been moved to the first floor. Technology manager David Glick has resigned, and Leslie Bednar is acting manager in his place. JoAnn noted that only library materials are to be shipped in the courier tubs.

G. Librarian-Director Report:

Deanne reported that she and Susan Carr attended the GlenEd Chamber of Commerce annual dinner held at SIUE on Saturday, January 26th. Deanne noted that an Alderman praised the Poetry Café events put on at the Library. She felt her son benefited greatly from the experience. Deanne reported that 14 teens attended the Saturday, January 26th Poetry Café that Barb Driesner organized.

The Library will be a polling place on Tuesday, February 5th.

Deanne discussed her visit to the St. Charles City/County Branch Library to look at their curbside delivery service. The Board asked her to check with the City about designating the two parking places south of the bookdrop on Kansas as "curbside delivery only" parking.

Deanne discussed a staff development day focusing on CPR training with the Edwardsville Fire Department, and a health and wellness discussion with a trainer from Anderson Hospital. A time set aside for staff recognition would also be a part of the day. Edwardsville High School has elected to make this type of event non-excusable for its students.

Motion by Emily Gates, seconded by Gary Denué that the Library be closed on Friday, March 7th for staff development day.

Motion carried.

H. Finance Committee:

Motion by Gloria Zupanci, seconded by Sharon Whittaker to approve the bills prepaid by the City Clerk in the amount of \$48,177.72. .

Roll call:

- Denué - yes
- Franke - yes
- Gates - yes
- Nabe - yes
- Whittaker - yes
- Zupanci - yes
- Harrison - yes

Motion carried.

Motion Gary Denué, seconded by Emily Gates to approve the bills to the City Clerk in the amount of \$44,651.82. .

Roll call:

- Denué - yes
- Franke - yes
- Gates - yes
- Nabe - yes
- Whittaker - yes
- Zupanci - yes
- Harrison - yes

Motion carried.

I. Unfinished Business:

None.

J. New Business:

The Personnel Committee will meet prior to the next Board meeting. Deanne will coordinate a time and a date other than Wednesday, February 27th.

K. Adjournment:

The meeting was adjourned at 9:00 p.m.