

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: October 29, 2008  
Time: 7:00 p.m.  
Place: Conference Room

**A. Call to order and roll call of members:**

Secretary Tonya McDade called the meeting to order at 7:00 p.m.

Members present:

Gary Denué  
Pete Fornof  
Emily Gates  
Tonya McDade  
JoAnn Nabe  
Sharon Whittaker

Absent:

Kim Harrison  
Gloria Zupanci

Call in attendance:

Robert LaRose (7:10 p.m.)

**B. Introduction of guests:**

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr,  
Dennis Denby.

**C. Communications:**

Deanne received an email from ICN Communications regarding an abuse complaint. HBO had traced a download infringement accessed through our wireless network.

The Mayor sent out a city wide email announcing the City has acquired land adjacent to Glik Park.

Jill Pifer from the Lewis and Clark Branch of the St. Louis County Public Library, has attended the Folded Books Workshop presented by Alana Tibbetts at the Library. Jill would like to host a similar program for the staff at her Library.

Donna Hoover sent a thank you note for the donation of folded books given to her to share with her 3<sup>rd</sup> grade class.

Patron Peggy Hagin sent a thank you note for saving our deleted back issues of art magazines for her.

Robert LaRose telephoned into the meeting at 7:10 p.m. The Board held a discussion to determine the 2009-2010 tax levy request.

**D. Committee Reports:**

*1) Finance*

Gary Denué presented a synopsis of the Finance Committee meeting discussion.

**Motion** by Gary Denué, seconded by Pete Fornof to set the tax levy request for FY 2009-2010 at \$1,120,000.00.

**Roll call:**

Denué – yes

Fornof – yes

Gates – yes

LaRose – yes

McDade – yes

Nabe – yes

Whittaker – yes

**Motion carried.**

**Motion** by JoAnn Nabe, seconded by Tonya McDade to go into closed session.

*2) Ad Hoc Committee*

*a. Long Range Planning*

**Motion** by Emily Gates, seconded by Gary Denué to retain Engberg Anderson Architects for the building project.

**Motion carried.**

*3) Building*

Deanne reported that the carpets have been cleaned in high traffic and problem areas.

Kane Mechanical has inspected and turned on the heating system.

Deanne has hired Naturescapes Nursery & Landscaping to clean up and mulch the east slope garden area for \$1,150.00.

Garella Pest Services has given the building the fall seasonal treatment for pests and Kehrler is scheduled to inspect the roof and repair minor leaks.

4) *Personnel*

Gwen Bumpers has received a raise because she has completed a college level cataloging course as required.

Rick Hengehold has resigned as computer technician effective Friday October 17<sup>th</sup>.

Deanne presented the proposal from Marcel Brown Technology Services for a three phase plan to retool and maintain the computer systems in the Library. She will also ask for bids from Data Jacks and Royal Solutions.

5) *Elf Liaison*

Sharon Whittaker reported that the Elfs are funding the Witches Brew program, and the prizes for the photo contest.

Susan Carr described Bookprospector.com, an online business that buys used books from libraries and nonprofits. The Elf room sorter team chooses books that target the type of books that .com purchases. Pat Probst is the computer person who runs the titles through the database to find what price they will bring.

**E. Lewis & Clark Report:** JoAnn Nabe reported that she attended a workshop at LCLS called “Libraries, Legalities and Legislation.” She noted that Kip Kolkmeier, ILA Legislative Consultant’s talk on advocacy and Libraries was very informative.

**F. Librarian-Director’s Report:**

Deanne contributed to an article for the Edwardsville Intelligencer that appeared in the Thursday, September 25<sup>th</sup> issue titled “Local Libraries more than just repositories.” It is the start of a campaign she has planned to promote awareness of what the Library has to offer the community at large.

Deanne presented the idea of lengthening the loan period for books to four weeks to help conserve space in the Library.

Deanne explained that the digitizing grant has added more hours to the personnel budget than originally expected.

Deanne related information from a news letter from Mayor Niebur about the City's purchase of park land near Glik Park.

**G. Finance Committee:**

**Motion** by Gary Denué, seconded by Emily Gates to approve the bills prepaid by the City Clerk in the amount of \$78,272.52.

**Roll call:**

Denué – yes

Fornof – yes

Gates – yes

McDade – yes

Nabe – yes

Whittaker – yes

**Motion carried.**

**Motion Gary Denué**, seconded by Tonya McDade to approve the bills to the City Clerk in the amount of \$46,043.26.

**Roll call:**

Denué – yes

Fornof – yes

Gates – yes

McDade – yes

Nabe – yes

Whittaker – yes

**Motion carried.**

**H. Unfinished Business:**

None.

**I. New Business:**

JoAnne Nabe suggested we emphasize the new book drops in the Library awareness campaign.

Pete Fornof suggested that Deanne ask Mayor Niebur to move the book drop at the Goshen Road YMCA to facilitate ease of access.

The November Board meeting is set to be held on Tuesday, November 25<sup>th</sup> at 7:00 p.m. due to the Thanksgiving holiday.

There will be no December Board meeting.

**J. Adjournment:**

The meeting was adjourned by Secretary Tonya McDade at 8:48p.m.