

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: January 28, 2009  
Time: 7:00 p.m.  
Place: Meeting Room

**A. Call to order and roll call of members:**

Secretary Tonya McDade called the meeting to order at 7:00 p.m.

Members present:

Gary Denué  
Pete Fornof  
Emily Gates  
Tonya McDade  
JoAnn Nabe  
Sharon Whittaker  
Gloria Zupanci

Absent:

Kim Harrison  
Robert LaRose

**B. Introduction of guests:**

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr

**C. Disposition of regular minutes:**

**Motion** by Pete Fornof, seconded by Emily Gates to approve minutes of the Tuesday, November 25th 2008 Board meeting.

**Motion carried.**

**D. Communications:**

Deanne received a letter from Carol McConnell thanking the Elfs for donating books to Meridian Village.

The Edwardsville/Glen Carbon Chamber of Commerce sent a thank you note to the Library for renewing its membership.

The Red Cross reported that their blood drive held in the meeting room on Tuesday, January 6<sup>th</sup> was successful. Twenty-five units were collected.

**E. Committee Reports:**

*1) Building*

Pete Fornof reported that an informal meeting was held with Mayor Niebur and City Administrator Ben Dickmann to discuss urban renewal. The City Attorney is reviewing a contract from Engberg Anderson.

2) *Personnel*

April Hosto has accepted a position at the Madison County Legal Self-Help Center and has resigned as of Thursday, February 5<sup>th</sup>.

Katie Wolfe and April White have been hired as part-time clerks.

The full time staff have elected to participate in the PEHP program. The Board agreed to review the policy for sick time compensation at retirement as stated in the current EPL Policy Manual.

Chairman Tonya McDade reported that the Personnel Committee met prior to the Board meeting to discuss the budget. The Committee recommends \$608,480.00 as the Personnel budget for FY 2009-10. This is a 3.1% increase over the FY 2008-09 budget.

**Motion** by Tonya McDade, seconded by Emily Gates to set the Personnel budget for FY 2009-10 at \$608,480.00.

**Roll call:**

Denué - yes

Fornof - yes

Gates - yes

Nabe - yes

Whittaker - yes

Zupanci - yes

McDade - yes

**Motion carried.**

3) *Elf Liaison*

The Elfs collected pet supplies and food for the Metro East Humane Society during the month of December. They also donated books to the Madison County Jail, the Juvenile Detention Home, and Eden Village Retirement Center. In the month of February there will be a “2 for 1” romance paperback sale.

On Saturday, January 24<sup>th</sup> Carol Harmon presented “Dolly Madison and the First Ladies”. Upcoming events include a “Thank You” lunch for Carnegie volunteers on Saturday, February 14<sup>th</sup> followed by a talk by Grady Ambuel about the history of the Bank of Edwardsville. On Thursday, March 19<sup>th</sup> Rich Walker will talk about the history of the Wildey Theatre’s “Living History Project.”

4) *Ad Hoc Committee*

a. *Long Range Planning*

**None.**

**F. Lewis & Clark Report:**

JoAnn Nabe reported that the Litchfield Carnegie Public Library recently became the Litchfield Public Library District. LCLS is now offering pre-employment background checks for Library members. The Board recently concurred that a vacant position on the Board with less than four months remaining would not be filled until its term has ended. LCLS is working on project ideas should grant funds become available.

**G. Librarian-Director Report:**

Changing the staff development day structure is being discussed in response to economic times. Small group staff meetings during open hours with a larger Friday evening conclusion meeting are being considered. Royal Solutions has installed a new server as well as replaced some equipment. They have been very responsive when we have called or emailed with problems.

**H. Finance Committee:**

**Motion** by Gary Denué, seconded by Tonya McDade to approve the December 2008 bills prepaid by the City Clerk in the amount of \$61,993.51.

**Roll call:**

Denué - yes  
Fornof - yes  
Gates - yes  
Nabe - yes  
Whittaker - yes  
Zupanci - yes  
McDade - yes

**Motion carried.**

**Motion** by Gary Denué, seconded by Tonya McDade to approve the January 2009 bills to the City Clerk in the amount of \$ 28,597.43.

**Roll call:**

Denué - yes  
Fornof - yes  
Gates - yes  
Nabe - yes  
Whittaker - yes  
Zupanci - yes  
McDade - yes

**Motion carried.**

**Motion by** Gary Denué, seconded by Emily Gates to approve the January 2009 bills prepaid by the City Clerk in the amount of \$ 48,711.50.

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**Roll call:**

Denué - yes

Fornof - yes

Gates - yes

Nabe - yes

Whittaker - yes

Zupanci - yes

McDade - yes

**Motion carried.**

**Motion by** Gary Denué, seconded by JoAnn Nabe to approve the February 2009 bills to the City Clerk in the amount of \$38,983.07.

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**Roll call:**

Denué - yes

Fornof - yes

Gates - yes

Nabe - yes

Whittaker - yes

Zupanci - yes

McDade - yes

**Motion carried.**

Chairman Gary Denué reported that the Finance Committee met prior to the Board meeting to discuss the budget. The Committee recommends \$1,216,500.00 as the budget for FY 2009-10. This is a 2.6% increase over the FY 2008-09 budget.

**Motion by** Tonya McDade, seconded by Emily Gates to set the budget for FY 2009-10 at \$1,216,500.00.

**Roll call:**

Denué - yes

Fornof - yes

Gates - yes

Nabe - yes

Whittaker - yes

Zupanci - yes

McDade - yes

**Motion carried.**

**I. Unfinished Business:**

None.

**J. New Business:**

None.

**K. Adjournment:**

The meeting was adjourned by Secretary Tonya McDade at 8:03 p.m.