

MINUTES
Board of Trustees
Edwardsville Public Library

Date: November 30, 2009
Time: 7:05 p.m.
Place: Conference Room

Call to order and roll call of members:

Vice President Pete Fornof called the meeting to order at 7:05 p.m.

Members present:

Gary Denué
Pete Fornof
Emily Gates
Kim Harrison
JoAnn Nabe
Sharon Whittaker
Gloria Zupanci

Absent:

Robert LaRose

A. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Kim Harrison to approve minutes of the October 28, 2009 Board meeting.

Motion carried.

C. Communications:

Deanne received a thank you note from Bob Wolf for delivering fruit and library books during his convalescence.

Program Chair Jeannie Edwards from the Church of God in Christ Congregation sent a thank you note for the assistance received from Cary Harvengt for their anniversary event.

Edwardsville High School sent a letter of appreciation for the Library's contribution to this season's production of "To Kill a Mockingbird."

After receiving help from the EPL staff via email, patron Jill Martin replied that EPL has "the best customer service!"

D. Committee Reports:

1) Personnel

There will be a retirement party honoring Barb Driesner for 30 years of service as the Youth Services Librarian on December 22 from 4:00 to 6:00 p.m. in the large meeting room.

Anne Wolfe has accepted the position of Youth Services Librarian. She begins work on Monday, December 14th.

2) Elf Liason

The Elfs are collecting donations of items for pets for the Metro East Humane Society during the month of December.

The Elfs will wrap presents at the Edwardsville Borders store on Friday, December 18th as a fund raising project for the Library.

RoxAnn Raisner, Director of the Stephenson House, will present a program on Monday, January 25th about the house's history.

Kathy Monte will run a Valentine's Day themed gingerbread house making workshop on Saturday, February 6th.

3) Building

The flat roof and the skylight projects are near completion. The reading area is inaccessible to patrons while the project is underway. The large meeting room is being used as an alternate reading room.

E. Lewis and Clark:

JoAnn Nabe reported that the Library System anticipates their reserve fund will be depleted by the end of February 2010. They plan to work with an advisor to learn about small grant funds for assistance with cash flow.

JoAnn said it was noted at the recent LCLS Board meeting that five experienced librarians in the area are retiring soon.

F. Ad Hoc Committees:

None.

G. Librarian-Director's Report:

The Goshen Suzuki Strings will play in the Library on Sunday, December 13th at 2:00 p.m.

The staff Christmas party will be held Sunday, December 13th from 10:00 a.m. to 12:00 p.m.

Deanne reported that the Library has renewed its contract with Royal Solutions for technology services.

There are tentative plans for a staff development day on Friday, March 26th.

H. Finance Committee:

Motion by Kim Harrison, seconded by Emily Gates to approve the bills prepaid by the City Clerk in the amount of \$122,712.69.

Roll call:

Denué - yes
Fornof - yes
Gates - yes
Harrison - yes
Nabe - yes
Whittaker - yes
Zupanci - yes

Motion carried.

Motion by Kim Harrison, seconded by JoAnn Nabe to approve the bills to the City Clerk in the amount of \$28,292.08.

Roll call:

Denué - yes
Fornof - yes
Gates - yes
Harrison - yes
Nabe - yes
Whittaker - yes
Zupanci - yes

Motion carried.

The Finance Committee will set a meeting before the Wednesday, January 27th Board meeting to discuss the 2010-11 budget.

I. Unfinished Business:

The Board asked Deanne to arrange a meeting with Mayor Niebur, Pete Fornof and Bob LaRose before the Wednesday, January 27th 2010 Board meeting.

There was a letter to the editor in the Friday, November 20th Intelligencer concerning the book "Photography After Frank," which had been submitted by a patron for reconsideration.

J. New Business:

Motion by Kim Harrison, seconded by Emily Gates to authorize Deanne to set up an E-Pay account through the Illinois State Treasurer's office for patron transactions. The set up includes a one-time fee and equipment purchase.

Roll call:

Denué - yes

Fornof - yes

Gates - yes

Harrison - yes

Nabe - yes

Whittaker - yes

Zupanci - yes

Motion carried.

The next Board meeting will be Wednesday, January 27th. The December bills will be voted on via email.

K. Adjournment:

The meeting was adjourned by Pete Fornof at 8:13 p.m.