

**MINUTES
Board of Trustees
Edwardsville Public Library**

Date: September 30, 2009
Time: 7:05 p.m.
Place: Meeting Room

A. Call to order and roll call of members:

Vice-President Pete Fornof called the meeting to order at 7:05 p.m.

Members present:

Gary Denué
Emily Gates
JoAnn Nabe
Pete Fornof
Sharon Whittaker

Absent:

Kim Harrison
Robert LaRose
Gloria Zupanci

B. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Reference Services Librarian Judy Thompson, Youth Services Librarian Barb Driesner

Barb Driesner reported on this year's summer reading program, "Read on the Wild Side," which ran during June and July. A total of 874 children signed up for the reading club, which is up from 2008 when 725 children registered. Attendance at children's summer programs was 1,240, which is also a substantial increase over the 890 who attended in 2008. Barb thanked library staff and the ELF's for their help with and support of the summer reading program.

Deanne read Barb Driesner's retirement letter and talked about Barb's accomplishments and work on behalf of the Library over her 30 year career. Barb thanked the Library Board and the staff for all of the support they have given her.

After Barb left the meeting, Pete Fornof suggested the Board approve a resolution at their next meeting thanking Barb for her service. Deanne plans to ask Mayor Niebur to request that the City Council also pass a resolution thanking Barb.

C. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Sharon Whittaker to approve minutes of the Wednesday, August 26, 2009 Board meeting.

Motion carried.

D. Communications:

Deanne read a note from Kathy Bouman thanking the Library for giving her the opportunity to design a chair for Date with Dewey and for the good service she receives at the Library.

Deanne received a note from the Federal Communications Commission thanking the Library for disseminating information about the DTV transition and hosting one of their representatives who assisted patrons with questions.

E. Committee Reports:

1) Building

Deanne met with Dan Kabara of Engberg Anderson and Eliot Buss from Kehrer Brothers to discuss the roofing project. They discussed how a few particular problems would be handled (i.e., the trouble spot over the genealogy room; areas where the roofing goes over metal edging). Kehrer Brothers envisions the project will take two weeks to complete and that we will not need to close.

Kane Mechanical has replaced some in-ceiling blowers over the adult non-fiction area.

Edwardsville Plumbing repaired the urinal in the men's upstairs restroom.

The book drop at the Goshen YMCA was moved. The ground had settled, which prevented the door from being opened all the way. The book drop is still located in the parking lot.

The Board discussed information received from a commercial realtor and an attorney. The Board also discussed whether there is a possibility of adding more parking spaces in the lot across the street. The Board believes the next step should be to set up a meeting with Mayor Niebur.

Motion by Gary Denué, seconded by Sharon Whittaker to approve the minutes of the closed meeting on August 26, 2009.

Motion carried.

2) Personnel

Deanne and Barb met to work on the job description for the Youth Services Librarian position. Deanne will post the advertisement on several sites, including those maintained by the University of Missouri's Library School, the University of Illinois Graduate School of Library and Information Science, MAPL (a Missouri consortium), and SWAYS (Southwest Advocates for Youth Services). Deanne will schedule interviews and plans to make a decision on Barb's replacement by late November or early December.

President LaRose has appointed Emily Gates as the new chair of the Personnel Committee. Deanne met with Emily to give her an update on the sick leave policy based on information from the City. The Personnel Committee will schedule a meeting to review the Library's sick leave policy.

2) *Elf Liason*

Sharon reported that the ELFs will meet on October 7th and will discuss plans to celebrate Carnegie's 10th anniversary. The ELFS donated a coin collecting gift basket for *Date with Dewey*, which sold for the full value of the items included in it. They also paid for the mum plants which were used as decorations for *Date with Dewey*. Andi Allen, owner of Piece of Mind Books, will present a program on books for holiday gift giving on Thursday, October 15th. Bernece Johnson will present a travelogue at 2:00 p.m. and again at 7:00 p.m. on Tuesday, November 3rd.

3) *Ad Hoc Committee*

a. *Long Range Planning*

None

F. Lewis & Clark Report:

JoAnn reported that Bonnie Kilmurray will be retiring after 40 years at Lewis & Clark. A reception is scheduled for her on Thursday, October 15 from 2:00 to 4:00 p.m.

The System was able to re-configure their telephone contracts so they do not have to switch to using cell phones.

G. Librarian-Director Report:

Deanne asked if the Board wanted to change the November meeting date, which is currently scheduled for the day before Thanksgiving. The Board will hold their November meeting on Monday, November 30th.

Deanne reviewed the 2010 Per Capita Grant application. Board members have reviewed policies as they relate to the Illinois Library Laws. Governor Quinn has signed a bill into law which amends the Illinois Freedom of Information Act. The changes go into effect January 1, 2010 so the Board will have to look at that again in the future. Policies for building referenda, mortgages, tax levies, and several other topics have been reviewed. The Board needs to pass a resolution regarding electronic conferencing.

Motion by JoAnn Nabe, seconded by Gary Denué to pass a resolution to be added to the Board of Trustee by-laws regarding meeting and conferencing via electronic means.

Roll Call:

Denué – yes

Gates – yes

Nabe – yes
Fornof – yes
Whittaker – yes
Motion carried.

Motion by JoAnn Nabe, seconded by Emily Gates to accept the FY 2010 Illinois Public Library Per Capita and Equalization Aid Grant application as presented by Deanne.

Roll Call:
Denué – yes
Gates – yes
Nabe – yes
Fornof – yes
Whittaker – yes
Motion carried.

The Library placed an ad in the Edwardsville High School Tigers’ athletic program.

There were articles in both the *Belleville News-Democrat* and the *Suburban Journal* serving Edwardsville about crowded conditions at the Library.

Deanne reviewed receipts and expenditures for *Date with Dewey*. The Library’s profit was \$1,938.82, and we received excellent feedback about the event from some attendees. The money we earned will be spent on programs, services, and materials.

Park and Kansas Streets will be closed for a Fall Festival on October 9th and October 10th. The parking lot across from the Library will be closed on October 10th. The Library will remain open on those days.

Deanne has been invited to participate in the *Summit on the Future of Illinois Library Cooperation*, which will be held Monday, November 9th at Allerton Park.

Deanne attended a meeting held by the City about Edwardsville’s parks master plan.

H. Finance Committee:

Motion by Gary Denué, seconded by Emily Gates to approve the bills prepaid by the City Clerk in the amount of \$58,549.37.

Roll call:
Denué - yes
Gates - yes
Nabe - yes
Fornof - yes
Whittaker - yes

Motion carried.

Motion by Gary Denué, seconded by JoAnn Nabe to approve the bills to the City Clerk in the amount of \$37,345.20.

Roll call:

Denué - yes

Gates - yes

Nabe - yes

Fornof - yes

Whittaker - yes

Motion carried.

Deanne reported that we have received the check for the FY2009 Per Capita Grant. We are on target for expenditures for this year's budget.

The City needs our tax levy request right after the October Board meeting. The Finance Committee will meet on Wednesday, October 28th at 6:15 p.m.

I. Unfinished Business

None

J. New Business:

A patron has submitted a request for reconsideration regarding the book Photography after Frank by Philip Geffer. Vice-President Fornof appointed Gary Denué and JoAnn Nabe to be part of an Ad Hoc Committee, along with Deanne, to review the book.

K. Adjournment:

The meeting was adjourned at 8:45 p.m.