

MINUTES
Board of Trustees
Edwardsville Public Library

Date: January 27, 2010
Time: 7:00 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Pete Fornof
Emily Gates
Robert LaRose
JoAnn Nabe
Sharon Whittaker
Gloria Zupanci

Absent:

Kim Harrison

A. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by JoAnn Nabe seconded by Gary Denué to approve minutes of the November 30th 2009 Board meeting.

Motion carried.

C. Communications:

Deanne reported that the Red Cross blood drive on Tuesday, January 5th collected 13 productive units.

Patron Rob Hoff emailed a suggestion that the Library purchase an infra-red camera to check out in conjunction with our Watt Reader devices.

Barb Driesner sent a note to the Board members thanking them for the plaque given at her retirement and for their support over her tenure as the Youth Services Librarian.

Lois Brill sent a note thanking the Library for handling donations given in memory of her husband Larry.

D. Committee Reports:

1) Building

The roof project is finished. Photographs have been sent to Engberg Anderson to complete the final punch list. The red tiles that were damaged have been replaced by Universe Corporation.

2) *Personnel*

The Personnel Committee recommended that the personnel budget for FY 2010-2011 be set at \$617,350.00.

Motion by Emily Gates, seconded by Gary Denué to set the personnel budget for FY 2010-2011 at \$617,350.00.

Roll call:

Denué -yes

Fornof -yes

Gates -yes

Nabe-yes

Whittaker-yes

Zupanci -yes

LaRose -yes

Motion carried.

Deanne reported that there was an article in the Intelligencer about Anne Wolf, and that she is doing a great job.

E. Elf Report

Sharon Whittaker reported that the January board meeting was cancelled due to the weather. The next regular board meeting will be held Wednesday, February 3rd. RoxAnn Raisner, Director of the Benjamin Stephenson House, gave a talk about the house's history and the clothing of the period. There will be a program in April about writing and how to get published. The Carnegie "Thank You" event will be held in March. The Glen Ed Pantry and Humane Society donation projects went well.

F. Ad Hoc Committees

1) *Long Term Planning*

Pete Fornof and Deanne met with Mayor Niebur and City Administrator Ben Dickmann to discuss expansion plans for the Library.

Deanne will make plans to meet with LCLS Director Tina Hubert to discuss available space at their headquarters. She will also speak with Fred Schlipf and Joe Huberty of Engberg Anderson about options available for reconfiguring space in the existing library.

G. Finance Committee:

The Finance Committee recommended that the budget for FY 2010-2011 revenue and expenditures be set at \$1,233,500.00.

Motion by Gary Denué, seconded by Sharon Whittaker to set the budget for FY 2010-2011 at \$1,233,500.00.

Roll call:

Denué -yes
Fornof -yes
Gates -yes
Nabe-yes
Whittaker-yes
Zupanci -yes
LaRose -yes

Motion carried.

Motion by Gary Denué, seconded by JoAnn Nabe to ratify the votes to approve the December 2009 bills to the city clerk in the amount of \$20,517.48 and the prepaid bills in the amount of \$69,606.52.

Roll call:

Denué -yes
Fornof -yes
Gates -yes
Nabe-yes
Whittaker-yes
Zupanci -yes
LaRose -yes

Motion carried.

Motion by Gary Denué, seconded JoAnn Nabe to approve the bills to the city clerk in the amount of \$35,106.03

Roll call:

Denué -yes
Fornof -yes
Gates -yes
Nabe-yes
Whittaker-yes
Zupanci -yes
LaRose -yes

Motion carried.

Motion by Gary Denué, seconded JoAnn Nabe to approve the prepaid bills in the amount of \$85,563.67.

Roll call:

Denué -yes

Fornof –yes

Gates -yes

Nabe-yes

Whittaker-yes

Zupanci -yes

LaRose -yes

Motion carried.

Deanne will investigate the status of the reserve fund.

H. Lewis and Clark

JoAnn Nabe reported that LCLS has discussed selling property and renting out space in the building as a way of raising funds. After the Wednesday, January 20th “Save Illinois Libraries” email campaign to Governor Quinn and State Comptroller Hynes,

LCLS received 1/3 of its grant money from the Illinois State Library. The LCLS board passed a resolution for a tax anticipation warrant. Charm Ruhnke will receive training to fulfill the FOIA requirement for officer training. The System has moved from an internal system to Gmail for its email accounts. The District Handbook has been revised and is available on USB flash drives rather than printed paper.

I. Librarian-Director’s Report:

Deanne requested that the library be closed for a staff training day on Friday, March 26th to train the staff on online databases.

The full time staff will participate in CPR training with City employees. Wednesday, February 10th is “Snapshot in a Day in the Life of Your Library,” a program sponsored by the Illinois Library Association. Onsite surveying of patrons will be done that day.

Deanne reported that she and Susan will attend the annual Edwardsville/Glen Carbon Chamber of Commerce Dinner and Auction on Saturday, January 30th. Deanne and Susan met with Anne Hughes from the Glen Carbon Library to discuss their use of the EPay system. Deanne will meet with City Clerk Dennis McCracken and an EPay representative to discuss using it at our library.

Motion by JoAnn Nabe, seconded by Sharon Whittaker to close the Library on Friday, March 26th for a staff development day.

Roll call:

Denué -yes

Fornof -yes

Gates -yes

Nabe-yes

Whittaker-yes

Zupanci -yes

LaRose -yes

Motion carried.

J. Adjournment:

The meeting was adjourned by President LaRose at 8:32 p.m.