

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: April 28, 2010  
Time: 7:03 p.m.  
Place: Meeting Room

**Call to order and roll call of members:**

President LaRose called the meeting to order at 7:03 p.m.

Members present:

Gary Denué  
Kim Harrison  
Robert LaRose  
JoAnn Nabe  
Sharon Whittaker  
Gloria Zupanci

Absent:

Pete Fornof  
Emily Gates

**A. Introduction of guests:**

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr,  
City Administrator Ben Dickmann.

Mr. Dickmann requested a closed session to discuss the purchase or lease of real property for the use of a public body.

**Motion** by JoAnn Nabe, seconded by Kim Harrison to go to a closed session at 7:05 p.m.

**Motion carried.**

**Motion** by Gary Denué, seconded by Robert LaRose to end the closed session at 8:00 p.m.

**Motion carried.**

**B. Disposition of regular minutes:**

**Motion** by JoAnn Nabe, seconded by Kim Harrison to approve the minutes of the March 31, 2010 Board meeting.

**Motion carried.**

**C. Communications:**

Deanne relayed her communications with City Administrator Ben Dickmann about the City parking lot to the Board.

Representative Jay Hoffman sent a letter explaining an available lighting grant for the Library.

**D. Committee Reports:**

*1) Building*

The underlayment of a small portion of the tile roof has been repaired due to small leaks. The heating system has been switched off and the air conditioning has been enabled.

*2) Personnel*

Deanne reported she has met with some staff members for annual evaluations and expects to be finished with them next week. The summer schedules are being evaluated.

**E. Elf Report**

Sharon Whittaker reported that the Sunday, April 11<sup>th</sup> “So You Want to Get Published” program was a success with high attendance. The next program, “The Joys of Dirt” will be held on Thursday, April 29<sup>th</sup>. Sandy Richter from Sandy’s Back Porch Garden Center will give a program covering gardening basics and container gardens.

**F. Ad Hoc Committees**

*1) Long Range Planning*

Architect Joe Huberty and building consultant Fred Schlipf will meet with President LaRose, Pete Fornof, Deanne and Susan on Friday, May 14<sup>th</sup> to discuss space assignment issues.

**G. Finance:**

**Motion** by Kim Harrison, seconded by JoAnn Nabe to approve the prepaid bills in the amount of \$ 53,393.02.

**Roll call:**

Denué – yes

Harrison – yes

Nabe – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

**Motion carried.**

**Motion** by Kim Harrison, seconded by Gloria Zupanci to approve the bills to the City Clerk in the amount of \$38,053.77.

**Roll call:**

Denué – yes

Harrison – yes

Nabe – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

**Motion carried.**

Deanne reported that we have begun using our EPay system at the circulation desk for patron transactions.

Deanne reported that expenditures will exceed revenue in FY 2009/2010 due to the cost of the roof repairs. The end of the fiscal year report will be given at the May 26<sup>th</sup> Board meeting.

**H. Lewis & Clark Report:**

JoAnn Nabe reported that two Board members are resigning. LCLS has received 57% of the expected funds from the Illinois State Library, with the end of the fiscal year being June 30<sup>th</sup>. As of July 1st, the staff at LCLS will be going to a 37.5 hour work week. One position has been eliminated as a cost saving measure. LCLS is also switching to online payments when possible to save on postage. A balanced budget is planned for next year. It is planned that by May 1<sup>st</sup>, a new fiber optic network will be in service. On May 13<sup>th</sup>, a “Smart Women Smart Money” program will be held at LCLS.

**I. Librarian-Director’s Report:**

The summer reading program is gearing up and has tie-dyed themed shirts. The slogans are “Make a Splash-Read” and “Make Waves.”

Deanne will contact the Mayor’s office about submitting a library report for the annual State of the City report.

The Illinois Public Library Annual Report is due to the State Library at the end of May.

Deanne is working with the Chamber of Commerce on supplying copies of the book “Why Employees Don’t Do What You Want Them to do... and what To Do about it” for their business book discussion group reading selection.

**J. Unfinished Business**

None.

**K. New Business**

None.

**L. Adjournment:**

The meeting was adjourned by President LaRose at 8:35p.m.