

MINUTES
Board of Trustees
Edwardsville Public Library

Date: August 25, 2010
Time: 7:13 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:13 p.m.

Members present:

Gary Denué
Emily Gates
Kim Harrison
Robert LaRose
JoAnn Nabe
Francie Powell
Sharon Whittaker
Gloria Zupanci

Absent:

Pete Fornof

A. Introduction of guests:

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Emily Gates to approve the minutes of the July 28th, 2010 Board meeting.

Motion carried.

C. Communications:

The Library received a thank you note from the Williamsville Library for the memorial donation made for Steve Becker, Kevin Becker's father who passed away.

Deanne read a thank you note from Elizabeth Donald, a local author, for the Library's "Local Authors' Festival" in which she participated.

Deanne reported that she received thank you cards from the staff at the Library and from City of Edwardsville department heads congratulating her on her 30th anniversary with the Library.

Deanne received a communication from City Administrator Ben Dickmann requesting that she authorize the transfer of \$82,500 to the City Treasurer towards the City parking lot renovation.

D. Committee Reports:

1) *Personnel*

None

2) *Building*

Deanne presented EngbergAnderson's plan choices for the renovation project.

Motion by Gloria Zupanci, seconded by Kim Harrison to approve plan "C" with linoleum flooring from EngbergAnderson for the upstairs renovation project and plan "A" for the youth department project.

Roll call:

Denué – yes

Gates – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

The Board reviewed the contracts from EngbergAnderson for the investigations proposal by Henneman Engineering and the design and engineering proposals by EngbergAnderson and Henneman Engineering. President LaRose signed both contracts.

Deanne will ask EngbergAnderson if they will help with the opening bid process. She will inquire about their use of "green" materials in the project and ask them to give the pros and cons of bamboo flooring vs. linoleum.

Deanne reported that a portion of the tile roof will be repaired sometime in October by Renaissance Roofing.

E. Elf Report:

Sharon Whittaker reported that the next Elf board meeting will be Wednesday, September 1st at 6:00 p.m.

F. Finance

Motion by Kim Harrison, seconded by JoAnn Nabe to approve the prepaid bills in the amount of \$60,613.41.

Roll call:

Denué – yes

Gates – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

Motion by Kim Harrison, seconded by JoAnn Nabe to approve the bills to the City Clerk in the amount of \$49,169.97.

Roll call:

Denué – yes

Gates – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

Deanne will ask the City what services the New Energy Constellation Company provides for the Library and how often they are paid.

Deanne will report at the next meeting the actual revenue to date for line item 4301, interest income.

G. Lewis & Clark Report:

JoAnn reported that the first planning panel meeting of the Southern Illinois Library Systems was held Thursday, August 12th in Effingham. Remaining 2010 meetings will be held Tuesday, September 14th, at or near the Shawnee Library System headquarters in Carterville, in October at the Lewis & Clark Library System, in November at the Rolling Prairie Library System and in December at the Lincoln Trail Libraries System. She noted that the website cooperation2day.net or [com](http://cooperation2day.com) gives current information about the merger status.

JoAnn reported that Kevin Becker and Sarah Heuertz have left the employ of the Lewis & Clark Library System.

Beginning in September, the hours at LCLS will be 8:00 a.m. to 4:30 p.m.

H. Librarian-Director's Report:

Deanne presented the FY 2011 Per Capita Grant for review.

Motion by Emily Gates, seconded by Sharon Whittaker to accept the FY 2011 Per Capita grant as read.

Motion carried.

Deanne presented an updated version of the Board bylaws. The Board voted by consensus to require a Board member's onsite presence to establish a quorum rather than allowing attendance by electronic means to do so.

Motion by JoAnn Nabe, seconded by Gary Denué to approve the bylaws.

Motion carried.

Deanne and the Board wished Gary Denué a happy retirement.

Deanne reported that the City Health Insurance committee recommended to the City Finance Committee that Baugher Financial does a good job administering the City's health plan.

The fall newsletter has been completed and was given to Schwartzkopf Printing.

The Library door counter is broken. We need to purchase a new one.

Deanne received a complaint from a patron when he was asked to use his laptop computer in the adult area of the Library rather than the teen area in the youth department. This has been a regular practice at the Library for some time. He complained that there were no signs posted. Board consensus was to make the practice of asking adults unaccompanied by children, to move to the adult area a constant non-discriminating one.

I. Unfinished Business:

Emily Gates and Francie Powell reported that after consideration they recommended that the book "A Little Wanting Song" by Cath Crowley be

kept in the young adult section of the youth department. It was the consensus of the Board to accept their recommendation.

J. New Business:

The Nominating Committee reported that they recommend keeping the current slate of officers for FY 2011 as is, that being President Robert LaRose, Vice President Pete Fornof and Secretary Emily Gates.

Motion by Emily Gates, seconded by Sharon Whittaker to reappoint the slate of Robert LaRose as President, Pete Fornof as Vice President and Emily Gates as Secretary.

Motion carried.

President LaRose signed the FY 2011 Per Capita grant.

K. Adjournment:

The meeting was adjourned by President LaRose at 8:30p.m.