

MINUTES
Board of Trustees
Edwardsville Public Library

Date: March 31, 2010
Time: 7:00 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Pete Fornof
Kim Harrison
Robert LaRose
JoAnn Nabe

Absent:

Emily Gates
Sharon Whittaker
Gloria Zupanci

A. Introduction of guests:

Librarian-Director Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by JoAnn Nabe, seconded by Kim Harrison to approve minutes of the February 24, 2010 Board meeting.

Motion carried.

C. Communications:

President LaRose read a letter from Deanne thanking the Board members for the opportunity to serve the Edwardsville Library and for the gift she received in recognition of 30 years of service. Theresa Swezey also wrote a thank you letter, for her 25 year service award and for being a part of the “Library family.”

Deanne made note that the Board members’ Statement of Economic Interest forms are to be filed with the County Clerk by Saturday, May 1.

Deanne received a phone call from a patron complimenting Judy Thompson for her reference help and expertise with the computer classes. The patron said the Library is “blessed to have her.”

Deanne received numerous emails from patrons. A patron emailed thanking the Library for subscribing to the online book club. Two patrons contacted the Library through the website. Both expressed satisfaction with the Library and the collection.

D. Committee Reports:

1) Personnel

Staff development day covered a database tutorial for the staff and explored staff feedback on building/workflow issues. An incentive program to promote databases to patrons has been started for staff members.

Deanne reported that Hannah Burlingame was dismissed. Erica King has been promoted from a page position to a clerk. Abby Veitch has been hired as a page.

2) Finance

Motion by Gary Denué, seconded by Kim Harrison to approve the bills to the City Clerk in the amount of \$26,234.97.

Roll call:

Denué - yes
Fornof - yes
Harrison - yes
Nabe - yes
LaRose - yes

Motion carried.

Motion by Gary Denué, seconded by Kim Harrison to approve the prepaid bills in the amount of \$66,434.05.

Roll call:

Denué - yes
Fornof - yes
Harrison - yes
Nabe - yes
LaRose - yes

Motion carried.

3) Building

The east slope garden has been mulched and tidied up.

E. Elf Report:

None.

F. Ad Hoc Committees:

1) Long Range Plan

Architect Joe Huberty and building consultant Fred Schlipf will be at the Library on Friday, May 14th to discuss space assignment issues.

Deanne will look into KI, a company that manufactures furniture and movable wall system solutions.

G. Lewis & Clark Report:

JoAnn Nabe reported that LCLS will be out of funds by September 2010 unless they receive the balance of funds expected from the Illinois State Library. She also noted that there is no “Illinois Library Day” scheduled in Springfield this year. The Venice School System has been dropped from the Gatenet membership. As a cost saving effort, Board members are receiving the minutes from their Board meetings by email instead of on paper.

H. Librarian-Director’s Report:

Deanne discussed making a promotional video for the Library. A preliminary budget of up to \$3000.00 was set. She will contact local resources to investigate costs and time estimates.

Deanne distributed an OCLC fact sheet that Gary Denué provided about how libraries stack up in 2010.

I. Unfinished Business:

None.

J. New Business:

None.

K. Adjournment:

The meeting was adjourned by President LaRose at 7:50 p.m.

Motion carried.