

MINUTES
Board of Trustees
Edwardsville Public Library

Date: September 29, 2010
Time: 7:05 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:05 p.m.

Members present:

Gary Denué
Pete Fornof
Kim Harrison
Robert LaRose
JoAnn Nabe
Francie Powell
Sharon Whittaker
Gloria Zupanci

Arrived after roll call:

Emily Gates

A. Introduction of guests:

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by Gloria Zupanci, seconded by JoAnn Nabe to approve the minutes of the Wednesday August 25th, 2010 Board meeting.

Motion carried.

Motion by Sharon Whittaker, seconded by Gloria Zupanci to approve the minutes of the Wednesday August 25th, 2010 Nominating Committee meeting.

Motion carried.

Motion by Kim Harrison, seconded by JoAnn Nabe to approve the minutes of the Wednesday August 25th, 2010 Building Committee meeting.

Motion carried.

C. Communications:

The Library received a note from the USO expressing thanks for the donations of pre-pub books.

Vivian Lund sent a letter thanking the reference department for its assistance in finding a class of 1945 member.

D. Committee Reports:

1) Building

Renaissance Roofing is scheduled to repair a section of the tile roof this week.

Deanne presented the bids for the renovation project that were submitted on Wednesday September 29th. Pete Fornof led a discussion about the project.

Motion by Emily Gates, seconded by Gary Denué to accept the bid from the L. Wolf Company for the reconstruction project in the amount of \$167,700.00.

Roll call:

Denué – yes

Fornof – yes

Gates – yes

Harrison – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

Motion carried.

Deanne reported that Fire Chief Rick Welle has given permission to have the sprinkler system shut off and drained during the renovation project. Deanne will ask the insurance company what the requirements are for this plan of action.

Deanne noted that Carnegie's may be closed for the month of December during the renovation project.

There will be a staff meeting Friday October 1st to discuss the building project.

2) Personnel

Mike Hayman will leave his position as computer technician on December 1st. He is interested in continuing to help plan and teach the computer classes. We will advertise the computer tech position on SIUE's job website.

E. Elf Report:

Sharon Whittaker reported that Evelyn Shermer is the new ELF president.

The ELFs sponsored a program called “Computer Shopping-Taking Out Some of the Mystery” on Monday, September 20th. On Thursday, September 30th there will be a program about textile care and storage called “What’s in the Box: Behind the Scenes in Textile Storage” presented by the Madison County Historical Museum. In November there will be a program about making homemade food gifts for the holidays.

F. Finance

Motion by Emily Gates, seconded by Kim Harrison to approve the prepaid bills in the amount of \$37,230.49.

Roll call:

- Denué – yes
- Fornof – yes
- Gates – yes
- Harrison – yes
- Nabe – yes
- Powell – yes
- Whittaker – yes
- Zupanci – yes
- LaRose – yes

Motion carried.

Motion by Emily Gates, seconded by Kim Harrison to approve the bills to the City Clerk in the amount of \$165,532.40.

Roll call:

- Denué – yes
- Fornof – yes
- Gates – yes
- Harrison – yes
- Nabe – yes
- Powell – yes
- Whittaker – yes
- Zupanci – yes
- LaRose – yes

Motion carried.

G. Lewis & Clark Report:

JoAnn reported that on October 5th there will be open member forums to get merger updates at the Litchfield Public Library District and at the Fairview Heights Public Library. The next Southern Systems Planning Meeting will be held Wednesday, October 13, 2010, at the Lewis & Clark Library System. JoAnn noted that the Alliance Library System may consider joining the Southern Systems group.

The LCLS audit was approved.

April Hosto has resigned her position as LCLS Board member.

Deanne noted that Gatenet has formed a new Gatenet II group. They are in the process of becoming a not-for-profit entity. Deanne will be Chair of the group.

H. Librarian-Director's Report:

The Board agreed to hold the November Board meeting on the Tuesday before Thanksgiving, November 23rd.

Deanne reported that the Library has placed an ad in the Edwardsville High School Tigers athletic program.

Deanne reported that the library will be a polling place on Tuesday, November 2nd. Due to a full day of children's programs, precincts will be put in the Children's Room and Carnegie's.

Alana Tibbetts is working on a library blog. Deanne will write about the structure of City Libraries, the role of Board members and the meetings process. There will be a "Meet the Board" feature as well as staff member features.

Deanne reported that Commercial Telephone Systems has contacted her about installing a new phone system. She will investigate other libraries use of the company.

A patron witnessed sexual activity by two 14-15 year olds on the elevator. Deanne will inform the police when more information is collected.

I. Unfinished Business:

None

J. New Business:

None.

K. Adjournment:

The meeting was adjourned by President LaRose at 8:14 p.m.