

MINUTES
Board of Trustees
Edwardsville Public Library

Date: April 27, 2011
Time: 7:00 p.m.
Place: Conference Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Pete Fornof
Robert LaRose
Francie Powell
Sharon Whittaker
Gloria Zupanci

Arrived after roll call

Kim Harrison
JoAnn Nabe

Absent:

Emily Gates

A. Introduction of guests:

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by Pete Fornof, seconded by Sharon Whittaker to approve the minutes of the March 30th, 2011 Board meeting.

Motion carried.

C. Communications:

Judy Thompson received an email from Daniel Peart, a graduate student from Great Britain, informing her that she was given recognition in his dissertation for the help and kindness she and her husband Mike showed him during his time spent at the Library and in Edwardsville.

Low attendance due to inclement weather resulted in four units being collected at the Blood Drive on Monday, April 25th.

D. Committee Reports:

1) Personnel

Staff evaluations will take place in early May.

Former employees Kevin Becker and April Hosto were married last Saturday, April 23rd.

Mike Hayman and his wife April recently had a girl named Kate Jennifer.

2) *Building*

Deanne outlined the building renovation/construction costs incurred in the building project for a total estimate of \$268,127.54.

An Open House will be held Sunday, May 1st from 2:00 to 4:00 p.m. to highlight the finished renovation project. There will be cupcakes and punch, family entertainment in the children's area, and string music in the rotunda. The Elfs will have a membership table and a sign up for door prizes. They are donating funds for a gift basket for adults containing a Nook eReader and a basket with a \$100.00 gift certificate from Once Upon a Toy for the younger set.

An activity tree and interactive wall games have been installed on the platform in the children's room downstairs.

E. Elf Report:

Sharon Whittaker reported the Elfs plan to purchase two benches for the rotunda. Deanne, Susan and Shirley Mulach went to K I Inc. in St. Louis to see them and look at finishes.

Sharon said the gift baskets they are donating for the open house came from the Blessing Basket Project program given by Marilyn Hungerford last April. It was discussed and decided that anyone who attends the Open House is eligible to win a gift basket.

There will be a program about how to make various salsas on Saturday, May 7th given by Carol Schlitt.

There will be a regular Elf Board meeting next Wednesday, May 4th at 6:00 p.m.

F. Finance

Deanne presented an end of the fiscal year financial report.

Motion by Gary Denué, seconded by Kim Harrison to approve the prepaid bills in the amount of \$102,351.07.

Roll call:

Denué – yes
Fornof – yes
Harrison – yes
Nabe – yes
Powell – yes
Whittaker – yes
Zupanci – yes
LaRose – yes

Motion carried.

Motion by Gary Denué, seconded by Kim Harrison to approve the bills to the City Clerk in the amount of \$24,221.20.

Roll call:

Denué – yes
Fornof – yes
Harrison – yes
Nabe – yes
Powell – yes
Whittaker – yes
Zupanci – yes
LaRose – yes

Motion carried.

G. Lewis & Clark Report:

JoAnn Nabe reported that bids are being considered to find a company to help with the search for a new System Executive Director.

The Transition Board is working on the Personnel Policy for the new System.

There is a firm buyer for the back portion of the lot at LCLS and there may be a tenant for a room upstairs.

There will be an Open House from 3:00 to 6:00 p. m. at the last LCLS Board of Directors meeting on June 21st.

Delivery standards have changed and have gone into effect as of Monday, April 25th. This includes Delivery on the Go (DOG) and Community Access Terminals (CAT).

H. Librarian-Director's Report:

Deanne reported the Library donated a basket of pre-published books and a beach towel to the Taste of Edwardsville's fundraiser.

Anne Wolfe will attend the next Board meeting to preview the theme of the summer reading program and discuss the programs to be offered. The summer newsletter should be ready by the end of May.

Deanne reported that she met with Rep. Dwight Kay along with librarians and Board members from Glen Carbon, Wood River, Columbia and Fairview Heights. A bill, although now dormant, was discussed that could affect Library Boards and their power in the areas of tax levy, finance and hiring. Rep. Kay suggested a future meeting with Mayors and Library Board members to discuss these issues.

The Library has begun adding the statistics for on-line and digital circulation to the monthly circulation report.

I. Unfinished Business:

None.

J. New Business:

None.

K. Adjournment:

The meeting was adjourned by President LaRose at 8:00 p.m.