

MINUTES
Board of Trustees
Edwardsville Public Library

Date: January 26, 2011
Time: 7:00 p.m.
Place: Meeting Room

Call to order and roll call of members:

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué
Emily Gates
Kim Harrison
Robert LaRose
Sharon Whittaker
Gloria Zupanci

Absent:

Pete Fornof
JoAnn Nabe
Francie Powell

A. Introduction of guests:

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

B. Disposition of regular minutes:

Motion by Emily Gates, seconded by Kim Harrison to approve the minutes of the Wednesday, November 23rd 2010 Board meeting.

Motion carried.

C. Communications:

The Library received a note from a patron who subscribes to the Online Book Club praising the ease of use of the Gatenet catalog for ordering books to pick up at the library.

Library patron Tamara Idelson sent the library a thank you email for doing a great job helping patrons.

D. Committee Reports:

1) Personnel

The Personnel Committee recommended that the budget for FY 2011-2012 be set at \$627,000.00.

Motion by Gary Denué, seconded by Kim Harrison to set the personnel budget for FY 2011-2012 at \$627,000.00.

Roll call:

Gary Denué – yes
Emily Gates – yes
Kim Harrison – yes
Robert LaRose – yes
Sharon Whittaker – yes
Gloria Zupanci – yes

Motion carried.

Deanne reported that she did not plan on closing the library for a staff development day, but would have an evening staff meeting and thank you dinner when the renovation was finished. Kim Harrison stated she thought something special should be done for the staff after the renovation was completed to recognize their dedication to continuing public service during the process.

2) *Building*

Deanne reported on the progress of the renovation project. The Children's Room staff is reshelving books but will need additional shelves to complete the project.

Deanne reported that the L. Wolf Construction Company took delivery of the reference desks and will deliver them on Friday. The circulation area will be moved to the finished area next and work on the circulation and Carnegie's will begin. There will be a tour of the new areas after the meeting.

E. Elf Report:

Sharon Whittaker reported that the Elfs wrapped purchases at Borders for donations this Christmas season three times and made \$234.54. She discussed the possibility of wrapping at the Library next year.

Sharon reported that although Carnegie's is closed during the renovation. book sales have continued, with a total of about \$100 collected in December and \$500 since then. She noted that membership fees are now due at the beginning of the year instead of on the actual date each individual joins. The Elfs paid for two new display units for the Youth Department at a cost of \$1,937.00 and \$1,000.00.

F. Finance

Motion by Emily Gates, seconded by Kim Harrison to approve the prepaid bills for December 2010 in the amount of \$54,024.64.

Roll call:

Gary Denué – yes
Emily Gates – yes
Kim Harrison – yes
Robert LaRose – yes
Sharon Whittaker – yes
Gloria Zupanci – yes

Motion carried.

Motion by Sharon Whittaker, seconded by Kim Harrison to approve the January 2011 bills to the City Clerk in the amount of \$35,076.16.

Roll call:

Gary Denué – yes
Emily Gates – yes
Kim Harrison – yes
Robert LaRose – yes
Sharon Whittaker – yes
Gloria Zupanci – yes

Motion carried.

Motion by Kim Harrison, seconded by Sharon Whittaker to approve the prepaid bills for January 2011 in the amount of \$81,795.15.

Roll call:

Gary Denué – yes
Emily Gates – yes
Kim Harrison – yes
Robert LaRose – yes
Sharon Whittaker – yes
Gloria Zupanci – yes

Motion carried.

Motion by Emily Gates, seconded by Kim Harrison to approve the February 2011 bills to the City Clerk in the amount of \$43,182.46.

Roll call:

Gary Denué – yes
Emily Gates – yes
Kim Harrison – yes
Robert LaRose – yes
Sharon Whittaker – yes
Gloria Zupanci – yes

Motion carried.

The Finance Committee presented the budget proposal for FY 2011-2012 and recommended by consensus that the budget be set at \$1,267,900.00.

Motion by Gary Denué seconded by Kim Harrison that the budget expenditures for FY 2011-2012 be set at \$1,267,900.00.

Roll call:

Gary Denué – yes
Emily Gates – yes
Kim Harrison – yes
Robert LaRose – yes
Sharon Whittaker – yes
Gloria Zupanci – yes

Motion carried.

G. Lewis & Clark Report:

None

H. Librarian-Director's Report:

Deanne proposed an open house event in the Spring to show the public the “new” Library. This could be a Sunday afternoon affair aimed at families with children’s programs, food and prizes. It was suggested that the Elfs might have a raffle.

Laptops have been ordered for the computer classes. The classes will now be held in the large meeting room.

I. Unfinished Business:

None.

J. New Business:

None.

K. Adjournment:

The meeting was adjourned by President LaRose at 8:10 p.m.