

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: June 29, 2011  
Time: 7:00 p.m.  
Place: Meeting Room

**Call to order and roll call of members:**

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué  
Emily Gates  
Robert LaRose  
JoAnn Nabe  
Francie Powell  
Sharon Whittaker  
Gloria Zupanci

Absent:

Pete Fornof  
Kim Harrison

**A. Introduction of guests:**

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

**B. Disposition of regular minutes:**

**Motion** by JoAnn Nabe, seconded by Sharon Whittaker to approve the minutes of the Wednesday, May 25<sup>th</sup> 2011 Board meeting.

**Motion carried.**

**C. Communications:**

None.

**D. Committee Reports:**

*1) Personnel*

Deanne reported that she will be hiring several new pages to replace those who are going away to college.

A staff development day is being planned for the fall. It will involve a partnering of staff members to learn more about roles, skills, and challenges of others in the library setting.

*2) Building*

The inside spigot to the outside sprinkler system was replaced.

Richardet Flooring came and re-glued some areas of the carpeting in the Youth area.

The new benches for the rotunda have arrived. Deanne thanked the Elfs for purchasing them for the Library.

**E. Elf Report:**

Sharon Whittaker reported that there will be no Elf Board meetings in July and August.

The Elfs will supply the concessions for the band concert on Thursday, July 14<sup>th</sup>.

The Elfs are collecting names of people who would like to receive the Elf newsletter by email.

Board members agreed to pay the \$5.00 Elf membership fee.

**F. Finance**

**Motion** by Gary Denué, seconded by Emily Gates to approve the prepaid bills in the amount of \$82,540.66.

**Roll call:**

Denué – yes  
Gates – yes  
Nabe – yes  
Powell – yes  
Whittaker – yes  
Zupanci – yes  
LaRose – yes

**Motion carried.**

**Motion** by Gary Denué, seconded by Sharon Whittaker to approve the bills to the City Clerk in the amount of \$45,547.13.

**Roll call:**

Denué – yes  
Gates – yes  
Nabe – yes  
Powell – yes  
Whittaker – yes  
Zupanci – yes  
LaRose – yes

**Motion carried.**

**Motion** by JoAnn Nabe, seconded by Gary Denué to authorize the transfer of the capitol surplus from the Library Bond account to the Library Operating account in the amount of \$7,849.02.

**Roll call:**

Denué – yes

Gates – yes

Nabe – yes

Powell – yes

Whittaker – yes

Zupanci – yes

LaRose – yes

**Motion carried.**

Deanne discussed the timetable for receiving property tax monies and its bearing on the reserve fund balance. The Board discussed developing a reserve fund of \$300,000.00

**G. Lewis & Clark Report:**

JoAnn reported that the transition Board for the new Library System had its last meeting. As of July 1<sup>st</sup>, The Illinois Heartland Library System will be in place.

The LCLS side property sale is going well. An offer was made on the back property, but was not accepted.

The LCLS Board voted to give a 10% rebate to member libraries on their LSAP automation system fees.

The pros and cons of being a Library District were discussed.

**H. Librarian-Director's Report:**

Deanne reported that the summer reading program and teen programs are very well attended and the adult reading program has the highest number of sign-ups to date. It has been decided that the children of staff and Board members may be eligible to win Library program prizes but not staff or Board members.

Susan Carr will present and Judy Thompson will take minutes at the Wednesday, August 31<sup>st</sup> Board meeting.

Judy Thompson is in communication with Northern Micrographics about options for archiving the Intelligencer including microfilm and CDs.

Deanne has joined a coalition started by the IRS to expand their services in Madison County with local organizations committed to community service and assisting low income taxpayers.

Deanne will attend the reception for the new Illinois Heartland Library System in Effingham on Thursday, June 30<sup>th</sup>.

The Library is considering the purchase of Universal Class from Recorded Books. These are online classes for our patrons monitored by college professors.

Deanne handed out a questionnaire for Board members to complete for the EPL blog.

**I. Unfinished Business:**

The Nominating Committee presented their recommendation to retain the current slate of officers for the FY 2011-2012.

**Motion** by Sharon Whittaker, seconded by Francie Powell to retain the current slate of officers for FY 2011-2012 of President Robert LaRose, Vice President Pete Fornof and Secretary Emily Gates.

**Motion passed.**

**J. New Business:**

None.

**K. Adjournment:**

The meeting was adjourned by President LaRose at 8:00 p.m.