

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: March 30, 2011  
Time: 7:00 p.m.  
Place: Meeting Room

**Call to order and roll call of members:**

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué  
Pete Fornof  
Emily Gates  
Robert LaRose  
JoAnn Nabe  
Francie Powell  
Sharon Whittaker

Absent:

Kim Harrison  
Gloria Zupanci

**A. Introduction of guests:**

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

**B. Disposition of regular minutes:**

**Motion** by Sharon Whittaker, seconded by Emily Gates to approve the minutes of the Wednesday February 23<sup>rd</sup>, 2011 Board meeting.

**Motion carried.**

**Motion** by Gary Denué, seconded by Emily Gates to approve the minutes of the Wednesday February 23<sup>rd</sup>, 2011 Building Committee meeting.

**Motion carried.**

**C. Communications:**

Deanne reported that a letter from the Secretary of State was sent to her and President LaRose stating that the Library will receive a Per Capita Grant in the amount of \$25,657.95 for FY 2011-2012.

Deanne received a letter from LCLS stating that the System merger will take place by July 1, 2011. Deanne said that our five day delivery of interlibrary loan items will stay the same after the merger.

Deanne confirmed with the Board that they received a letter of economic interest from the County Clerk.

Deanne reported on the attendance statistics for the Genealogy room. In 2007 there were 319 visitors, in 2008 -255, in 2009 -272, and in 2010 -281.

**D. Committee Reports:**

*1) Personnel*

Cary Harvengt and Anne Wolfe attended a virtual Public Library Association conference on Wednesday March 30<sup>th</sup>, 2011.

*2) Building*

The east slope was tidied up and mulched.

Flooring in the rotunda will be installed on Monday, April 4<sup>th</sup>. The linoleum and carpet will follow.

Deanne outlined the expenses for additional requested work in the construction project totaling \$9,970. EngbergAnderson has not yet delivered the existing building report from Henneman Engineering. A final expense report will be given at the next Board meeting.

Kane Mechanical is working on a sump pump problem.

The Library offered surplus items to the public in an open house on Friday, March 18<sup>th</sup>.

**E. Elf Report:**

Sharon Whittaker reported that the program about the Peace Corps by Emily Fornof was well attended and received an enthusiastic response.

There will be a Blessing Basket program on Wednesday, April 6<sup>th</sup> and a program about how to make salsa on Saturday, May 7<sup>th</sup>.

The Elfs are looking for a wholesaler to provide snack items for Carnegie's Café. They are testing snacks from Quality Vending Company. Emily Gates will speak to Schnucks about being Carnegie's supplier.

**F. Finance**

**Motion** by Gary Denué, seconded by JoAnn Nabe to approve the prepaid bills in the amount of \$208,806.89.

**Roll call:**

Denué – yes  
Fornof – yes  
Gates – yes  
Nabe – yes  
Powell – yes  
Whittaker – yes  
LaRose – yes

**Motion carried.**

**Motion** by Gary Denué, seconded by Emily Gates to approve the bills to the City Clerk in the amount of \$36,828.62.

**Roll call:**

Denué – yes  
Fornof – yes  
Gates – yes  
Nabe – yes  
Powell – yes  
Whittaker – yes  
LaRose – yes

**Motion carried.**

Deanne will prepare an end of the fiscal year final report for the next Board meeting.

The Library discussed Carnegie's revenue and expenditures. It was the consensus of the Board to utilize any of the surplus income on Elf programs and supplies.

**G. Lewis & Clark Report:**

JoAnn reported that she is a member of the transition Board formed for the new Library System. The Board will run until June 30<sup>th</sup>. A new Director for the new System has not yet been named. The name of the new System is The Illinois Heartland Library System. There will be upcoming video meetings to cut down on attendees travel.

LCLS had damage from the tornado on Sunday, February 27<sup>th</sup>. Most of the damage is covered by insurance.

JoAnn reported that the back lot property at LCLS may be sold in the next few weeks. She also noted that the Shawnee Library System sold their building to the John A Logan College.

Deanne noted that the advisory committee of the Gatenet automation consortium decided they will not become a separate entity at this time.

Pete Fornof thanked JoAnn for the effort and time she has devoted to the formation of the new Library System.

**H. Librarian-Director's Report:**

There will be a staff meeting this Friday, April 1<sup>st</sup> at 5:00 p.m. A staff development activity is being planned for the fall. Staff evaluations will take place this April.

Deanne is meeting with representatives of phone companies to discuss replacing the library's phone system.

The Library will be a polling place on Tuesday, April 5<sup>th</sup>.

Dependent on its completion, an open house is being planned for Sunday, May 1<sup>st</sup> to show the public the finished renovation.

**I. Unfinished Business:**

None.

**J. New Business:**

Pete Fornof asked that the website be checked for outdated information.

Deanne confirmed that by Illinois State Law a person who is on a City Council can also be on a Library Board.

**K. Adjournment:**

The meeting was adjourned by President LaRose at 8:20 p.m.