

**MINUTES**  
**Board of Trustees**  
**Edwardsville Public Library**

Date: February 23, 2011  
Time: 7:00 p.m.  
Place: Meeting Room

**Call to order and roll call of members:**

President LaRose called the meeting to order at 7:00 p.m.

Members present:

Gary Denué  
Pete Fornof  
Emily Gates  
Robert LaRose  
JoAnn Nabe  
Sharon Whittaker  
Gloria Zupanci

Absent:

Kim Harrison  
Francie Powell

**A. Introduction of guests:**

Librarian-Director, Deanne W. Holshouser, Assistant-Director Susan Carr

**B. Disposition of regular minutes:**

**Motion** by Emily Gates, seconded by Pete Fornof to approve the minutes of the January 26<sup>th</sup>, 2011 Personnel Committee meeting.

**Motion carried.**

**Motion** by Gary Denué, seconded by Gloria Zupanci to approve the minutes of the January 26<sup>th</sup>, 2011 Finance Committee meeting.

**Motion carried.**

**Motion** by Emily Gates, seconded by Pete Fornof to approve the minutes of the January 26<sup>th</sup>, 2011 Board meeting.

**Motion carried.**

**C. Communications:**

Cataloger Amanda Endicott wrote an article for the Library blog titled “The Life of a Library Book: Cataloging/Processing” that received a positive comment from a patron.

**D. Committee Reports:**

*1) Building*

Deanne reported that the renovation project is winding down. On Thursday, February 24<sup>th</sup> she will meet with Harvey Wolf for the punch list and the movers will come. Royal Solutions is scheduled the next day to install the computer lab upstairs.

The Watershed is coming to look at our extra tables and chairs. Other excess items may be sold.

A discussion was held about what to do with the rotunda tiling project. The Board looked at samples of ceramic tiles and asked Deanne to contact Richardet about colors, patterns and prices and report back to the Building Committee.

*2) Personnel*

Deanne reported that the staff has been amazingly calm, flexible and eager to assist during the renovation process.

**E. Elf Report:**

Carnegie's will reopen Monday, February 28<sup>th</sup>. The Elfs will have a regular Board meeting on Wednesday, March 2<sup>nd</sup>. A thank-you event for the volunteers will be held this fall.

Sharon Whittaker reported that Emily Fornof will give a presentation about the Peace Corps on Sunday, March 20<sup>th</sup>. On Sunday, April 6<sup>th</sup> Marilyn Hungerford will give a talk about the Blessing Basket Project.

Deanne noted that commemorative plaques are on order for the Elf's purchases of display units for the Youth Department.

**F. Finance**

**Motion** by Gary Denué, seconded by Pete Fornof to approve the prepaid bills in the amount of \$108,561.69.

**Roll call:**

Denué – yes

Fornof – yes

Gates – yes

Nabe – yes

Whittaker – yes

Zupanci – yes  
LaRose – yes  
**Motion carried.**

**Motion** by Gary Denué, seconded by Pete Fornof to approve the bills to the City Clerk in the amount of \$36,751.65.

**Roll call:**  
Denué – yes  
Fornof – yes  
Gates – yes  
Nabe – yes  
Whittaker – yes  
Zupanci – yes  
LaRose – yes  
**Motion carried.**

Deanne delivered the FY 2011-2012 budget to City Hall.

**G. Lewis & Clark Report:**

Joanne Nabe reported that membership standards were discussed at the Thursday, February 10<sup>th</sup> planning panel. Names for the newly merged systems were discussed. Joanne said that she is being considered for the transition Board that will serve this March through June.

LCLS has received one third of its funding for 2011.

The delivery system for the newly merged systems will be based on volume. Additionally, libraries have the opportunity to collaborate with libraries in their area to form Community Access Terminals (CAT). This system would allow for more frequent deliveries by using a centralized delivery site. It was also discussed that libraries need to have pick-up and deliveries as close to the entrance as possible.

**H. Librarian-Director's Report:**

Deanne attended the Wildey Theater fundraiser on Thursday, February 24<sup>th</sup>. Deanne and Susan will attend the Ed/Glen Chamber of Commerce Annual Community Awards Dinner Auction on Saturday, March 12<sup>th</sup>. The Library is donating a Barnes and Noble Nook eReader basket for the auction.

The Library purchased a Nook eReader so staff can familiarize themselves with it and learn the downloading process. The eReader will then be made available to patrons for check out.

Someone broke into the oak display case near the elevator. We have had the locksmith put two additional locks on it.

Deanne outlined the progress and extra costs incurred for the renovation project.

The Youth department has interactive items for children to play with on order for the new platform area. Deanne will confer with Anne Wolfe about the safety of all items.

The open house for the renovation project is planned for Sunday, May 1<sup>st</sup>. There will be two quartets playing music, and children's entertainment will be on hand. Ice cream and cookies will be served.

**I. Unfinished Business:**

None.

**J. New Business:**

The Edwardsville Art Center would like to partner with the Library to have art displayed on the north wall above the computer area. The Board agreed to the idea, with the Library having final say on the exhibit material. They also asked Deanne to address the Library's non-liability issue with the Art Center.

Emily Gates noticed graffiti in the women's bathroom downstairs.

**K. Adjournment:**

The meeting was adjourned by President LaRose at 8:15 p.m.