

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, August 28th, 2019

Time: 7:00 pm

Place: Meeting Room

A. Call to Order and Roll Call of Members:

President LaRose called the meeting to order at 7:15 pm.

Members Present:

Kim Harrison
Chris Lafikes
Bob LaRose
JoAnn Nabe
Sharon Whittaker
Gloria Zupanci

Absent:

Gary Denué
Pete Fornof
Francie Powell

B. Introduction of Guests:

Director Jill Schardt, Development & Outreach Librarian Cary Harvengt

C. Public Comment:

None

D. Disposition of Regular Meeting Minutes:

Motion by JoAnn Nabe, seconded by Gloria Zupanci, to approve the minutes of the Wednesday, August 7th, 2019 Board meeting.

Motion carried.

E. Communications:

None

F. Committee Reports:

1) Facilities

- We are very happy with our new cleaners, Buildingstars.
- Scratches and graffiti on our east outer door have been removed, and the door was repainted by the City.
- Our west-facing outer door needed a new motor gear box to fix problems with its hydraulic arm.
- Kane plans to start the boiler project in mid-October.
- Kane replaced a burned-out motor in the Youth hallway ceiling with an existing spare motor we had.

- The administrative team met with the interior designer from Bond Architects and her assistant. We had a constructive conversation about individual work spaces and public areas, and should receive some preliminary drawings soon.

2) *Personnel*

- Our part-time page position will be filled by Janet Novosad.
- We are interviewing for two open circulation positions and have received 43 applications.
- Callum Plunk, the student from the EHS vocational program, should begin volunteering as soon as paperwork is finalized by the City.

3) *Policy*

Jill, Cary, and Amanda will have proposed library-specific policy updates for board committee review soon.

4) *Finance*

Motion by JoAnn Nabe, seconded by Kim Harrison, to approve the pre-paid bills in the amount of \$76,541.56.

Roll call:

Kim Harrison – yes
 Chris Lafikes – yes
 JoAnn Nabe – yes
 Gloria Zupanci – yes
 Bob LaRose – yes

Motion carried.

Motion by JoAnn Nabe, seconded by Kim Harrison, to approve the bills to the City Clerk in the amount of \$11,843.27.

Roll call:

Kim Harrison – yes
 Chris Lafikes – yes
 JoAnn Nabe – yes
 Gloria Zupanci – yes
 Bob LaRose – yes

Motion carried.

5) *Nominating*

None

6) *Executive*

None

7) *Ad Hoc Committees*

None

G. Illinois Heartland Library System

Gary reported via email that the Live and Learn Construction Grants are due 1/20/20. This may be an opportunity to obtain some money for our building project.

H. ELF Liaison

Sharon reported that the ELFs have contributed funds to the book festival and are geared up to sell books. Jill added that the ELFs will also sell our logo merchandise, as well as soda and water.

I. Library Director's Report

Jill reported:

- Staff have been very active in the community this month, including attending SIUE's Volunteer Fair and Lovejoy's Open House, as well as visits to local businesses to distribute book festival flyers.
- Jill has been in contact with Cathie Wright, Director for Curriculum and Instruction for District 7, to discuss placing Little Free Library boxes in District 7 school buses. The school district is enthusiastic, and we hope to test a pilot program in several buses used to transport K-5th graders.
- The City indicated that we do have the insurance required in the SIUE contract to request a social work intern, so we are moving forward with the process.
- We have received \$1,625 in donations for the book festival (\$500 from ELFs), and the City has mentioned adding the book festival to its annual event schedule.
- Cary summarized the book festival lineup of events and participant list, adding that the community has been enthusiastic and supportive.
- Jill reported that an anonymous donor has offered to pay the \$800 filing fee for the Edwardsville Library Friends to apply for 501c3 status.

J. Unfinished Business

None

K. New Business

None

L. Presentation to or Discussion with the Board

None

M. Adjournment

Motion to adjourn the regular meeting by Sharon Whittaker, seconded by Kim Harrison. The meeting was adjourned by President LaRose at 8:17 pm.