

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, August 7th, 2019
Time: 7:00 pm
Place: Meeting Room

A. Call to Order and Roll Call of Members:

President LaRose called the meeting to order at 7:00 pm.

Members Present:

Gary Denué
Chris Lafikes
Bob LaRose
JoAnn Nabe
Francie Powell
Sharon Whittaker
Gloria Zupanci

Absent:

Pete Fornof
Kim Harrison

B. Introduction of Guests:

Director Jill Schardt

C. Public Comment: None.

D. Disposition of Regular Meeting Minutes:

Motion by JoAnn Nabe, seconded by Sharon Whittaker, to approve the minutes of the Wednesday, June 26th, 2019 Board meeting.

Motion carried.

E. Communications:

Jill reported:

- A regular patron expressed his frustration with the library's policy that a library card or a driver's license is required in order to check out materials.

F. Committee Reports:

1) Facilities

BuildingStars began cleaning our building and is doing a wonderful job. They are starting with a month of deep cleaning.

The east-facing outer door was vandalized with scratches of symbols and obscenities. The City will buff out the scratches and repaint the door.

Jill met with Bond Architects, and we have received a revised proposal for their services for the library remodel. The reduction in fees is due to removal of services we did not deem necessary at this time.

Motion by Chris Lafikes, seconded by Gary Denué, to approve the proposal for architectural services from Bond Architects up to a maximum of \$23,725.

Roll call:

Gary Denué – yes
Chris Lafikes – yes
JoAnn Nabe – yes
Francie Powell – yes
Sharon Whittaker – yes
Gloria Zupanci - yes
Bob LaRose – yes

Motion carried.

2) *Personnel*

The library is advertising for a page for an average of 10 hours per week to fill an open position.

3) *Policy*

The Policy Committee discussed the City requirement that all volunteers are required to have background checks. After gathering information, the Policy Committee recommended that the board approve the Background Check Policy for Volunteers draft as written. This policy requires all volunteers to have a background check. Youth under age 18 are exempt, and all current library volunteers are grandfathered in.

Motion by JoAnn Nabe, seconded by Francie Powell, to approve the Background Check Policy for Volunteers.

Roll call:

Gary Denué – yes
Chris Lafikes – yes
JoAnn Nabe – yes
Francie Powell – yes
Sharon Whittaker – yes
Gloria Zupanci – no (preferred youth under 18 to also have background check)
Bob LaRose – yes

Motion carried.

4) *Finance*

Motion by Gary Denué, seconded by JoAnn Nabe, to approve the pre-paid bills in the amount of \$75,356.54

Roll call:

Gary Denué – yes
Chris Lafikes – yes

JoAnn Nabe – yes
Francie Powell – yes
Sharon Whittaker – yes
Gloria Zupanci - yes
Bob LaRose – yes

Motion carried.

Motion by Gary Denué, seconded by Francie Powell, to approve the bills to the City Clerk in the amount of \$48,388.60.

Roll call:

Gary Denué – yes
Chris Lafikes – yes
JoAnn Nabe – yes
Francie Powell – yes
Sharon Whittaker – yes
Gloria Zupanci - yes
Bob LaRose – yes

Motion carried.

5) *Nominating*
None

6) *Executive*
None

7) *Ad Hoc Committees*
None

G. Illinois Heartland Library System

None

H. ELF Liaison

Sharon reported:

- The ELFs voted to file for 501©3 status. Pat Costigan’s husband has volunteered his time and expertise to file the paperwork for the ELFs.
- The ELFs have agreed to sponsor the Edwardsville Book Festival for an amount up to \$500 to pay for the entertainment. They will also have a table at the festival to sell books and library merchandise.

I. Library Director’s Report

Jill reported:

- Police served a no-trespass order on a patron who harassed a library staff member.
- Cary Harvengt and Jacob Del Rio have been working hard on planning the Edwardsville Book Festival. Currently, we have 12 authors, 5 booksellers, 7 craft vendors, 6 kids’ activities and food and music planned for September 7th, 2019 in City Park. The City has provided support and assistance for the day of the festival.

- Opera Edwardsville received a grant with SIUE Opera Theater to produce educational programs and will present a children’s version of Pinocchio at the library on November 16th.
- Six Mile Regional Library District has started a pilot program of making little free libraries available on certain school buses. Jill contacted Jason Henderson, the new superintendent of District 7, and he liked the idea. The library and school district are looking into how this may work in our school district.

J. Unfinished Business

None

K. New Business

The Board discussed allowing Edwardsville CEO to use our meeting room before the library’s normally scheduled hours of operation.

Motion by Francie Powell, seconded by Gary Denué, to make a one-year exception for this 2019-2020 school year to allow Edwardsville CEO to use the library’s meeting room before the library’s regularly-scheduled open hours. This exception is being made for children in our school district for a program that is part of their school curriculum.

Motion carried.

L. Presentation to or Discussion with the Board

None

M. Adjournment

Motion to adjourn the regular meeting by Sharon Whittaker, seconded by Chris Lafikes. The meeting was adjourned by President LaRose at 8:05 pm.