

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, February 26th, 2020
Time: 7:00 pm
Place: Meeting Room

A. Call to Order and Roll Call of Members:

President LaRose called the meeting to order at 7:00 pm.

Members Present:

Gary Denué
Allen Duncan
Chris Lafikes
Bob LaRose
JoAnn Nabe
Francie Powell
Sharon Whittaker

Absent:

Kim Harrison
Gloria Zupanci

B. Introduction of Guests:

Director Jill Schardt; Development & Outreach Librarian Cary Harvengt

C. Public Comment: None.

D. Disposition of Regular Meeting Minutes:

Motion by Sharon Whittaker, seconded by Francie Powell, to approve the minutes of the Wednesday, January 29, 2020 Board meeting.

Motion carried.

E. Communications:

Jill reported:

- We received a donation check for \$2,500 from FCB Banks in support of our MSW for the social work intern program. They are also willing to help with financial education for individuals who may need to open a checking account or have other financial questions. We appreciate their generous support.
- The board received an email from John Harvey, a community member and volunteer, who attended our Mental Health First Aid training. He found the training very valuable, with a superior instructor (Katie Robberson) and an engaged staff. Jill noted that John has been very helpful in developing our social work project.

F. Committee Reports:

1) *Facilities*

Boiler Project update - Kane has installed the new wing coil unit, dampers, and air handler this week. Training on the controls for a few admin staff is scheduled for the second week in March. Matt Taul has reached out to GRP and Nooter to get bids for the propylene glycol and the inspection of the fan coils. We hope to have these quotes for next month.

Bond Architects – Jill had a phone call with Sue Pruchnicki and Art Bond from Bond Architects. They went through the first draft of the cost estimate. Bond will be making a few revisions, and then the Facilities Committee will plan to meet in March. Sue is available to come to the March board meeting to answer any questions.

2) *Personnel*

Francie noted that materials for Jill’s annual review were sent to all board members. The review will take place in April.

3) *Policy*

Motion by JoAnn Nabe, seconded by Gary Denué, to amend the Circulation Clerk job description as presented.

Motion carried.

4) *Finance*

Motion by Gary Denué, seconded by Chris Lafikes, to approve the February pre-paid bills in the amount of \$70,535.25.

Roll call:

- Gary Denué – yes
- Allen Duncan – yes
- Chris Lafikes – yes
- JoAnn Nabe – yes
- Francie Powell – yes
- Sharon Whittaker – yes
- Bob LaRose – yes

Motion carried.

Motion by Gary Denué, seconded by Chris Lafikes, to approve the March bills to the City Clerk in the amount of \$22,219.70.

Roll call:

- Gary Denué – yes
- Allen Duncan – yes
- Chris Lafikes – yes
- JoAnn Nabe – yes
- Francie Powell – yes
- Sharon Whittaker – yes
- Bob LaRose – yes

Motion carried.

5) *Nominating*
None

6) *Executive*
None

7) *Ad Hoc Committees*
None

G. Illinois Heartland Library System

Gary reported:

- At IHLS's Feb. 25th meeting, it was reported that IHLS has received 1/3 of their fiscal year money from the State of IL.
- The Illinois State Library is in the process of reviewing Per Capita and Live & Learn grants applications.
- The Secretary of State has asked for an increase in the per capita grant rate from \$1.25 to \$1.47 per person.
- Gary reported that his term as an IHLS board member ends in June. He will not run again.

H. ELF Liaison

Sharon reported:

- The "News & Notes" newsletter has gone out.
- The ELFs' focus the next few months is the annual membership drive, and getting more volunteers for the Trivia Night and the Book Festival.
- Officers will be elected in March.

Jill reported that Jacob Del Rio will now be the staff point-of-contact for the ELFs and will attend their meetings.

I. Library Director's Report

Jill reported:

- Jill reported that she is on the City's "Complete Count" Committee for the 2020 Census. We will have signs on Gates lab computers, informational fliers, I Count stickers, buttons for circ. staff, Brejani available to assist the public, and an icon link to information on our website.
- Social Work Intern, Brejani Owens, is off to a good start and is working well with MSW Michelle Witt. Jill and Michelle have met with Dr. Wesley from SIUE, and Brejani and Jill visited Carbondale PL to learn about their "Carbondale Cares" program and how we might duplicate some of their successful efforts in Edwardsville.
- Jill visited the YMCA to discuss possible scholarship programs, and other resources they might provide to patrons in need.

- Chestnut Health came and trained library staff on opioid use indicators and the administration of Narcan. They also gave us a dose to keep at the library in case of an emergency overdose and informed us that there are no negative side effects to giving someone Narcan even if we are mistaken about the overdosing. City officials Jeff Berkbigler and Chief Rick Welle are comfortable with the library keeping Narcan in the library for emergencies. The board discussed and approved the library doing so.
- Jill reported that the City Council approved June 3rd as the date for our summer reading kick-off party, and September 5th for the Book Festival.

J. Unfinished Business

None

K. New Business

None

L. Presentation to or Discussion with the Board

None

M. Adjournment

Motion to adjourn the regular meeting by Sharon Whittaker, seconded by Gary Denué. The regular meeting was adjourned by President LaRose at 8:05 pm.