

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, June 28, 2023
Time: 7:00 pm
Place: Library

Call to Order and Roll Call of Members:

Francie Powell called the meeting to order at 7:30 p.m.

Board Members Present:

Ryan Jumper
Michael McLean
Rob Nunn
Jamie Pence
Francie Powell

Board Members Absent:

Gary Denué
Kim Harrison, Secretary
Robert LaRose, President
Jessica DeSpain, Vice President

Staff Present:

Diana Brawley Sussman, Library Director

Guests Present:

One community member

Public Comment:

None

Presentation to or Discussion with the Board:

None

Disposition of Regular Meeting and Special Meeting Minutes:

Rob Nunn made a motion, seconded by Michael McLain to approve the Board meeting minutes from May 31, 2023. MOTION passed unanimously.

Communications:

None

Committee Reports:

1. Facilities: Discussed two pending repairs: the roof and the automatic door opener.
2. Personnel: Discussed new employees. Although this is only the Director's first week in the library she is already impressed with the staff and pleased that Greg Kessler was hired as the Head of Adult Services as he seems highly qualified, creative, and enthusiastic. The Circulation Manager recently hired a new part-time Circulation Clerk.
3. Policy: None.
4. Finance:

- i. Approve Prepaid Bills. Francie Powell moved to approve payment. Ryan Jumper seconded. Roll was called. 5 ayes. 0 nays. 0 abstentions. MOTION carried.
 - ii. Approval of Bills to City Clerk. Francie Powell moved to approve payment. Ryan Jumper seconded. Roll was called. 5 ayes. 0 nays. 0 abstentions. MOTION carried.
 - iii. Review of financial statements. No financial statements were available. The budget had not yet been uploaded to the new MUNIS financial software, and the Director had not yet been granted access or training to the INCODE and MUNIS systems.
5. Nominating: None.
 6. Executive: None.
 7. Ad Hoc: None.

ELF Liaison:

The ELF Treasurer and President introduced themselves to the Library Director, and she also received a list of garden plans.

Director's report:

Reviewed the Illinois Public Library Annual Report (IPLAR). Numbers have risen almost to pre-pandemic levels. Check-outs on electronic items, website visits, and unexpired library cards are all higher than the previous 5 fiscal years. The increase in patron cards is due in part to the automatic registration of students in District 7. The Board would like to see more of those cards being used by the students.

Unfinished Business:

None

New Business:

- i. Approve IPLAR. Rob Nunn moved to approve the IPLAR. Francie Powell seconded. MOTION passed unanimously.

Presentation to or discussion with the Board:

None

Adjournment:

Michael McLean made a motion to adjourn. Jamie Pence seconded. Adjourned 8:20 p.m.

Respectfully submitted:

Kim Harrison, Secretary

Prepared by: Diana Brawley Sussman, Library Director