

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, March 22, 2023
Time: 7:00 pm
Place: Library

A. Call to Order and Roll Call of Members:

Robert LaRose called the meeting to order at 7:00 pm.

Present:

Denué
DeSpain
Harrison
Lafikes
LaRose
McLean
Powell

Members Absent:

Jumper
Nunn

B. Introduction of Guests:

Library Director - Jill Schardt

C. Public Comment:

None

D. Presentation to or Discussion with the Board:

None

E. Disposition of Regular Meeting Minutes:

Motion by Kim Harrison, seconded by Francie Powell, to approve the board meeting minutes from February 22, 2023.

Motion carried.

F. Communications:

Chris Lafikes announced that he will be stepping down from the Board at the end of his current term, April 30, 2023.

Jill informed the Board that JoAnn Nabe's son Jonathan donated JoAnn's book to the Library, and Mayor Risavy had a moment of silence at the City Council meeting in her honor.

Challenge Unlimited posted on Facebook thanking Kelcey for organizing activities for their clients and providing the community access time.

G. Committee Reports:

1) *Facilities*

A large tree from City Park fell during a storm and caused roof damage to the northwest corner of the Library. Jill met with Berco Construction and is waiting for a quote to provide to the City for the insurance claim. There will be more to consider for this repair, however, due to the color differences of the wood trim on the original 1905 building meeting aluminum trim on the rest of building.

Jill reported that Western Specialty Contractors has started the work on the exterior of the building. Peter Wollenberg from Wollenberg Building Conservation, LLC was present for the cleaning of a test area. Results were good without chemicals. Some of the other areas will most likely need products applied to come clean, but the price may be reduced if they need less product to get the desired results.

Motion by Kim Harrison, seconded by Jessica DeSpain, to ratify the contract with Western Specialty Contractors in the amount of \$56,378.

Roll call:

Denué - yes
DeSpain - yes
Harrison - yes
Lafikes - yes
McLean - yes
Powell – yes
LaRose - yes

Motion carried

Jill informed the Board that Cary is working on getting all the quotes together for the Community Meeting Room. She will be sending the cost estimates to the Facilities Committee in April.

Jill and the Board discussed having Kane Mechanical install automatic switchovers on thermostats in Adult Library.

Motion by Gary Denué, seconded by Michael McLean, to approve the quote from Kane Mechanical in the amount of \$7,736 to install auto-switch sensors on the pipes in the adult library.

Roll call:

Denué - yes
DeSpain - yes
Harrison - yes
Lafikes - yes
McLean - yes
Powell – yes
LaRose - yes

Motion carried

2) *Personnel*

The Board discussed the search process for the new Director, including questions, timing, and scheduling of the interviews.

Jill informed the Board that Cary and she will be interviewing four candidates for the Head Librarian of Adult Services position.

Facilities Assistant, Craig Monk, resigned and his last day will be March 31.

A new circulation clerk we had hired decided to not start employment at EPL, so this job is also reposted.

3) *Policy*
None

4) *Finance*
Motion by Jessica DeSpain, seconded by Michael McLean, to approve the March **Pre-paid bills** in the amount of \$85,591.82.

Roll call:

Denué - yes
DeSpain - yes
Harrison - yes
Lafikes - yes
McLean - yes
Powell – yes
LaRose - yes

Motion carried

Motion by Jessica DeSpain, seconded by Michael McLean, to approve the March **Bills to the City Clerk** in the amount of \$19,714.08.

Roll call:

Denué - yes
DeSpain - yes
Harrison - yes
Lafikes - yes
McLean - yes
Powell – yes
LaRose - yes

Motion carried

5) *Nominating*
None

6) *Executive*
None

7) *Ad Hoc Committees*
None

H. ELF Liaison Report

The Library Friends' Luncheon will be Sunday April 30th.

The Friends agreed to donate \$500 to pay for staff lunch and door prizes for staff development day.

Pat Costigan resigned from the Library Friends, and Evelyn Shermer is the new Treasurer.

I. Library Director's Report

Jill reported:

Library staff continue to work with the Edwardsville Symphony to discuss the partnership for this season.

J. Unfinished Business

None

K. New Business

None

L. Adjournment

Motion to adjourn by Gary Denué, seconded by Michael McLean. The meeting was adjourned by Robert LaRose at 8:55 pm.