

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Wednesday, March 30, 2022
Time: 7:00 pm
Place: Library & Zoom

A. Call to Order and Roll Call of Members:

Robert LaRose called the meeting to order at 7:00 pm.

Present:

Denué
DeSpain
Harrison
Lafikes
LaRose
Powell (Zoom)
Whittaker (Zoom)

Members Absent:

Duncan
Zupanci

B. Introduction of Guests:

Library Director Jill Schardt

C. Public Comment:

D. Disposition of Regular Meeting Minutes:

Motion by Jessica DeSpain, seconded by Gary Denué, to approve the board meeting minutes from February 23, 2022.

Motion carried

E. Communications:

Sharon Whittaker announced her retirement from both the Library Board and the Library Friends Board effective April 30, 2022. She has been on the Library Board for thirty years and on the Library Friends Board for even longer.

Jill read an email from a patron commenting how user friendly the D!BS software is and how our community appreciates having such an outstanding library with such friendly, smart, and helpful staff.

A child came in with a random act of kindness for the library, which was a note saying “Thank you for the books that make me smart” with a picture.

The library received a phone call from a patron in her 80s expressing how much she appreciates curbside service.

F. Committee Reports:

1) Facilities

Agati reading room tables were delivered, and our staff member Sydney Schlemer refinished the wooden chairs. They were delivered in time for the open house and really completed the look of the space, and the ability to plug computers and devices in directly to the table greatly improves the functionality.

The construction project is officially complete. The library made the final payment to Tindall and received a check from Bond Architects for the issues they agreed to reimburse the library for.

The broken clay roof tiles were repaired by Old World Roofing.

The library has two windows with broken seals that need to be replaced. One is a large window in the adult library, and the other is a smaller window in the community meeting room. Slayden Glass brought glass samples, and the smaller window will be replaced first to see how well it matches the other windows before the more prominent window in the adult library is replaced.

Filters were changed in the entire building as part of our maintenance agreement with Kane, and they reported they were very dirty due to the construction. They found a minor leak which could be the reason the glycol feeder is draining, but they reported that everything else looked as expected.

The elevator doors are now wrapped in vinyl with our logo, and the Auto Body Shop did a great job again. They also put a sign on the exterior of our patio gate “No Entrance. Emergency Exit Only.”

2) Personnel

Performance evaluations were all completed and submitted to City HR in March.

3) Policy

Jill mentioned that City Council may be voting soon on whether to add two holidays for City employees. This would increase the paid holidays from 10 per year to 12, which the City stated is more in line with other municipalities. Juneteenth and Christmas Eve are under consideration. The Board will revisit this pending City Council approval.

4) Finance

Motion by Kim Harrison, seconded by Gary Denué, to approve the March **Pre-paid Bills** in the amount of \$146,039.44.

Roll call:

Denué
DeSpain
Harrison
Lafikes
Powell
Whittaker
LaRose

Motion carried

Motion by Kim Harrison, seconded by Gary Denué, to approve the March Bills to the City Clerk in the amount of \$33,065.07.

Roll call:

Denué
DeSpain
Harrison
Lafikes
Powell
Whittaker
LaRose

Motion carried

5) *Nominating*

None

6) *Executive*

None

7) *Ad Hoc Committees*

None

G. ELF Liaison

Sharon reported:

- Membership cards have been mailed.
- New officers have been elected.
 - President – Tracey Layng-Awasthi
 - Vice-President – Carolyn Stevens
 - Treasurer – Pat Costigan
 - Secretary – Anne Masters
- Library Friends contributed \$1,000 for the open house as well as flower arrangements

H. Library Director's Report

Jill reported:

New Statement of Economic Interest forms were emailed in early March. All trustees present confirmed they have received it.

Dieterich Bank has agreed to sponsor \$3,500 for the Stories on the Move campaign which will hopefully be relaunched in fall. Bus driver shortages caused issues this school year, because the bus company could not guarantee that the same buses would be used for the Stories on the Move routes.

A patron called with concerns about interactions she had witnessed in the youth library between a child and their caregiver. Staff had checked several times on the situation because of the noise level, but they did not witness anything that raised concerns about the welfare of the child. IT will install cameras in the youth library in the near future, so we can have a better view of the space.

The Ribbon Cutting and Open House went well. Everyone seemed to enjoy the new space, as well as the food, dessert and music.

Monday Mending with Alana Tibbets have been very well received and generated a lot of interest.

Local artist Jennifer Buchheit created a beautiful butterfly mosaic resembling Eric Carle's art and this has been installed on the new patio fence.

I. Unfinished Business

None

J. Presentation to or Discussion with the Board

None

K. New Business

Executive Session: The Library Board may go into closed session pursuant to [5 ILCS 120/2 (c) (1)] to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. The Library Board reserves the right to return to open session to act on these matters.

Motion by Gary Denué, seconded by Kim Harrison, to go into Executive Session pursuant to [5 ILCS 120/2 (c) (1)], at 7:44 pm.

Roll call:

Denué
DeSpain
Harrison
Lafikes
Powell
Whittaker
LaRose

Motion carried

Motion by Chris Lafikes, seconded by Kim Harrison, to return to open session at 7:57 pm.

The board reported that Bob and Francie will meet with Jill prior to the April board meeting to conduct her annual performance review.

Adjournment

Motion to adjourn by Sharon Whittaker, seconded by Gary Denué. The meeting was adjourned by Bob LaRose at **8:01** pm.