A. Call to Order and Roll Call of Members:
   President LaRose called the meeting to order at 7:01 pm.

   Present:
   Denue
   Duncan
   Harrison
   Lafikes
   LaRose
   Nabe
   Powell
   Whittaker
   Zupanci

   Absent:

B. Introduction of Guests:
   Library Director Jill Schardt; Development & Outreach Librarian Cary Harvengt; Sue Pruchnicki from Bond Architects.

C. Public Comment:
   None.

D. Disposition of Regular Meeting Minutes:
   Motion by Gary Denue, seconded by JoAnn Nabe, to approve the board meeting minutes for 4/29/20.
   Motion carried.

E. Presentation to or Discussion with the Board:
   Sue Pruchnicki from Bond Architects, Inc. joined us to present her basic design plans for our remodel. Sue discussed each area and allowed time for Q&A. She is happy to provide more detail once our priority areas have been chosen. The board agreed to go forward with the following steps: 1) The Facilities Committee will meet next week to discuss project prioritization 2) Jill will get details for the City’s bid timeline; and 3) members will discuss proposing a budget recommendation for the full board.
F. Communications:
Jill made the board aware that she received an email from the new VP of Service Operations from Kane asking for a meeting with the board to discuss continuation of service for the library. No action at this time.

G. Committee Reports:
1) Facilities
Based on the motion from April’s meeting, the Facilities Committee reviewed the bids for the fan coil/equipment inspections and the conversion to glycol and decided to move forward with GRP. GRP’s combined bid for the two jobs was $13,697. Work started on May 26, 2020.

2) Personnel
Jill reported that 3 full-time and 1 part-time staff members were brought back to work as of 5/24. She also plans to bring back 3 part-time staff members, based on job description and seniority, on 5/31 to assist with curbside pick-up. This leaves 18 staff members still furloughed (1 full-time and 17 part-time).

3) Policy
None.

4) Finance
Motion by Kim Harrison, seconded by Gary Denue, to approve the May pre-paid bills in the amount of $26,624.27.
Roll call:
Denue – yes
Duncan – yes
Harrison – yes
Lafikes – yes
Nabe – yes
Powell – yes
Whittaker – yes
Zupanci – yes
LaRose – yes
Motion by Kim Harrison, seconded by Chris Lafikes, to approve the May bills to the City Clerk in the amount of $10,660.70

Roll call:
Denue – yes
Duncan – yes
Harrison – yes
Lafikes – yes
Nabe – yes
Powell – yes
Whittaker – yes
Zupanci – yes
LaRose – yes

5) Nominating
None.

6) Executive
None.

7) Ad Hoc Committees
None.

H. Illinois Heartland Library System:
Gary reported:
- The system is discussing opening their offices on June 1, with split shifts and several people still working from home.
- They hope to start delivery to release all materials that have been stuck “in transit” on June 1.
- Tubs will be sanitized often.
- They are hoping to re-start ILL in early July.
- All these plans are fluid.
- The mine subsidence repairs at the system building have turned up several unexpected problems that will require additional funding.

I. ELF Liaison
Sharon reported:
- The ELF board has not met for a meeting since the shelter-at-home order was issued. They hope to begin ZOOM meetings soon. Jacob has offered to assist.
- Sharon will ask the board if they are willing to offer some of their donated stock for patrons during curbside-pickup, possibly with a donation jar.
J. Library Director’s Report
Jill reported:
- Jill reminded board members to complete their Statement of Economic Interest forms online.
- Jill displayed the four street post banner designs created for the Library which will be included with other City banners along downtown streets this year.
- Based on the grant review call, it seems unlikely that we will receive a Live & Learn Construction Grant this year due to the number of applicants and the limited funds available.

K. Unfinished Business

L. New Business
Jill presented and the board discussed the library’s phase 3 reopening plans. The board was pleased with the plan and asked that we include “fluidity” wording.
Motion by Sharon Whittaker, seconded by Gloria Zupanci, to approve the library’s Reopening Plan for Phase 3.
Roll call:
Denue – yes
Duncan – yes
Harrison – yes
Lafikes – yes
Nabe – yes
Powell – yes
Whittaker – yes
Zupanci – yes
LaRose – yes

M. Adjournment
Motion to adjourn by Sharon Whittaker, seconded by Gary Denue. The meeting was adjourned by President LaRose at 9:09 pm.