

MINUTES
Board of Trustees
Edwardsville Public Library

Date: Monday, October 29, 2018
Time: 7:00 pm
Place: Meeting Room

A. Call to Order and Roll Call of Members:

President Bob LaRose called the regular board meeting to order at 7:01 pm.

Members Present:

Gary Denué
Pete Fornof
Chris Lafikes
Bob LaRose
JoAnn Nabe
Francie Powell
Sharon Whittaker
Gloria Zupanci

Absent:

Kim Harrison

B. Introduction of Guests:

Library Director, Jill Schardt; Collection Development Coordinator, Cary Harvengt

C. Public Comment:

None.

D. Disposition of Minutes:

Motion by Gary Denué, seconded by JoAnn Nabe, to approve the board meeting minutes for September 26, 2018.

Motion carried.

E. Communications:

Jill reported that we did not get a Junior Service Club grant this year, but they have communicated interest in the library. They suggested we could apply to them for a smaller dollar amount if we have a need during the year.

Jill reported that the library received a Facebook message asking us to be more intentional in showing diversity of culture/ethnicities/abilities in our posts. Jill explained that the library staff involved in social media will continue to be mindful of this going forward.

F. Committee Reports:

1) *Facilities*

Jill reported:

- The warranty work on the flat roof took place this month, as well as the HVAC drip pan replacements that were noted by Joe Hutton. We will have him inspect the work.
- We will now begin the process of obtaining bids to waterproof the west wall of the lower level to stop water seepage.

2) *Personnel*

Jill reported that she held two staff meetings reminding library personnel of the professional conduct requirements for all City/library employees.

3) *Policy*

The board reviewed previous conversations with City HR regarding aligning our personnel code with theirs. The board agreed it would be best to have another conversation with the City to discuss vacation benefit options.

4) *Finance*

Motion by Gary Denué, seconded by JoAnn Nabe, to approve the pre-paid bills in the amount of \$100,588.02.

Roll call:

- Gary Denué – yes
- Pete Fornof – yes
- Chris Lafikes – yes
- JoAnn Nabe – yes
- Francie Powell – yes
- Sharon Whittaker – yes
- Gloria Zupanci – yes
- Bob LaRose – yes

Motion carried.

Motion by Gary Denué, seconded by JoAnn Nabe, to approve the bills to the City Clerk in the amount of \$27,458.51.

Roll call:

- Gary Denué – yes
- Pete Fornof – yes
- Chris Lafikes – yes
- JoAnn Nabe – yes
- Francie Powell – yes
- Sharon Whittaker – yes
- Gloria Zupanci – yes
- Bob LaRose – yes

Motion carried.

5) *Nominating*

None.

6) *Executive*

None.

7) *Ad Hoc*
None.

G. Illinois Heartland Library System:

None.

H. ELF Liaison

Sharon reported that the ELFs contributed \$600 to our Halloween Float costs.

I. Library Director's Report:

Jill reported:

- At a Q&A session with Phil Lenzini, it was announced that there will be Trustee Training at the Illinois State Library in Springfield on March 9, 2019.
- The Library received nine letters notifying us that a taxpayer is requesting a reduction of over \$100k in assessed value. These letters itemize funds that add up to over \$6M of possible decreases in EAV. Jeff Berkbiger confirmed he is representing the library as part of the City in related hearings.
- Jill asked the board how long board minutes should be posted on the new website (3 months are required). The board agreed we should post one full year, rotating each month.
- Jill asked if the board would consider a group picture for the new website. The board agreed. Jill will arrange for a photo with notice.
- Jill reported that the City has hired a second IT professional, and Devin Gray is collaborating with Robbie to transition the library's IT support to the City of Edwardsville.

J. Unfinished Business:

None.

K. New Business

The tax levy request for FY 2019-2020 was discussed and the board agreed to request that the levy be set at \$1,350,000.

Motion by Francie Powell, seconded by JoAnn Nabe, to set the tax levy request at \$1,350,000.

Roll call:

Gary Denué – yes

Pete Fornof – yes

Chris Lafikes – yes

JoAnn Nabe – yes

Francie Powell – yes

Sharon Whittaker – yes

Gloria Zupanci – yes

Bob LaRose – yes

Motion carried.

L. Presentation to Board

None.

M. Adjournment

Motion to adjourn by Sharon Whittaker, seconded by Chris Lafikes. The meeting was adjourned by President LaRose at 8:31 pm.